

AGENDA

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High Street, Cricklade, SN6 6AE
Date: Wednesday 12 October 2011
Time: 7.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / penny.bell@wiltshire.gov.uk
or Alison Sullivan (Community Area Manager – Wootton Bassett and Cricklade Area),
07917 721371/ alison.sullivan@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer (Vice Chairman)	Cricklade & Latton
Peter Doyle (Chairman)	Wootton Bassett South
Mollie Groom	Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Wootton Bassett North

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies for absence</p> <p>3. Minutes (<i>Pages 3 - 20</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 6 July 2011 and the Extraordinary meeting held on Monday 19 September 2011.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Armed Forces Covenant ii. Defence Technical Training Centre iii. Wootton Bassett Royal Event iv. Queen's Diamond Jubilee Event – County Event v. Neighbourhood Planning Forum. 	<p>7.00pm</p>
<p>6. The Changing Shape of Education</p> <p>To include a presentation and discussion from the Department for Education and Children covering the following:</p> <ul style="list-style-type: none"> i. National Education Direction ii. The Role of the Local Authority iii. Wiltshire Education Profile iv. Education Profile for the Wootton Bassett and Cricklade Community Area. <p>Speakers will include:</p> <ul style="list-style-type: none"> • Carolyn Godfrey – Corporate Director, Department for Education and Children • Stephanie Donovan – Service Director, Schools and Learning. 	<p>7.10pm</p>
<p>7. Partner Updates (<i>Pages 21 - 42</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p>	<p>8.00pm</p>

	<ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Parish and Town Councils v. Community Area Young People's Issues Group (CAYPIG) vi. Community-Led Planning Steering Groups vii. Chambers of Commerce viii. Community Groups. 	
8.	<p>Task Group Reports and Decisions (<i>Pages 43 - 62</i>)</p> <p>To consider written reports from the following task groups and make any necessary decisions:</p> <ul style="list-style-type: none"> i. Local Traffic and Highways Working Group ii. Cricklade Shadow Community Operations Board. 	8.05pm
9.	<p>Community Asset Transfers (<i>Pages 63 - 90</i>)</p> <p>To consider approving the following Community Asset Transfer Applications:</p> <ul style="list-style-type: none"> i. Redhills Playing Field, Broad Town ii. Six Plots of Land at Wootton Bassett iii. Bushton. 	8.25pm
10.	<p>Visiting Cabinet Representative</p> <p>Councillor Jane Scott, Leader of the Council, will talk about her responsibilities as Leader, and the Council's current priorities.</p> <p><i>Questions may be submitted in advance. Please email penny.bell@wiltshire.gov.uk by 5 October 2011.</i></p>	8.30pm
11.	<p>Funding Application (<i>Pages 91 - 100</i>)</p> <p>To consider approving the following Area Board Project application:</p> <p>Wootton Bassett Royal Event - £6,000 contribution requested towards the cost of this event, to be held on 16 October 2011.</p>	8.45pm
12.	<p>Cricklade - Champion of Champions</p> <p>Cricklade's winning presentation to the Royal Horticultural Society's 'Britain in Bloom' Competition and South West in Bloom's 'It's Your Neighbourhood' Awards.</p>	8.50pm
13.	<p>Evaluation and Close (<i>Pages 101 - 102</i>)</p> <p>The Chairman will invite any remaining questions from the floor.</p> <p>The meeting is asked to note the future meeting dates below and</p>	9.00pm

is reminded to complete the evaluation forms.

The Forward Plan is attached for information.

Future Meeting Dates

Wednesday 30 November 2011

7.00 pm

Wootton Bassett Memorial Hall

Wednesday 25 January 2012

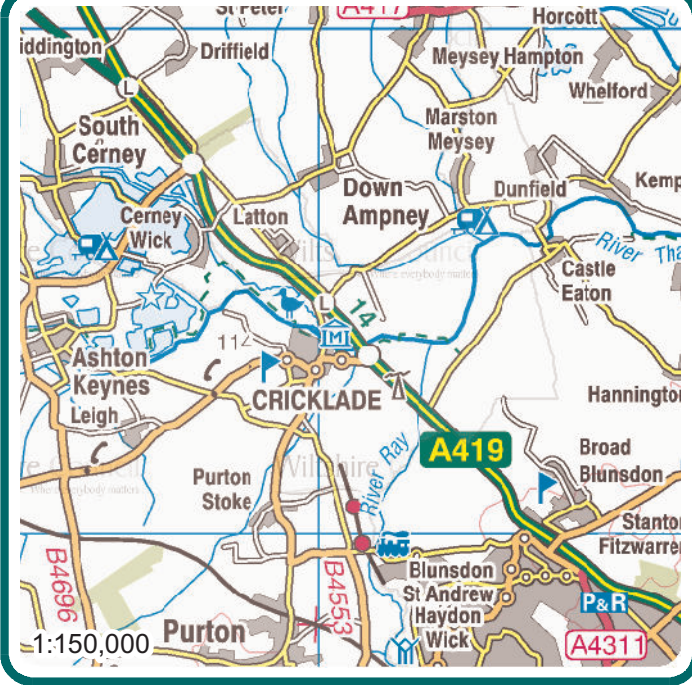
7.00 pm

Lyneham Primary School

Wednesday 28 March 2012

7.00 pm

Cricklade Town Hall



Cricklade Town Hall
 High Street
 Cricklade
 Swindon
 SN6 6AE

Wiltshire Council
 Where everybody matters



MINUTES

ITEM 3

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: St Bartholomew's School, The Rosary, Wootton Bassett, SN4 8AZ
Date: 6 July 2011
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706610 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Service Director Policy, Research and Communications

Town and Parish Councillors

Cricklade Town Council – David Tetlow, Shelley Parker (Clerk)
Wootton Bassett Town Council – Sue Doyle, Sue Hughes, Steve Wallis, Chris Wannell, Jenny Stratton, Johnathan Bourne (Clerk)
Broad Town Parish Council – Veronica Stubbings
Latton Parish Council – Phil Winfield
Lydiard Millicent Parish Council – Tim Blackmore
Lydiard Tregoz Parish Council – Peter Willis
Lyneham and Bradenstoke Parish Council – Ann Kingdon
Marston Meysey Parish Council – Michael Waldron
Purton Parish Council – Mike Bell

Partners

Wiltshire Police – Sergeant Martin Alvis

Wiltshire Fire and Rescue Service – Mike Franklin

Community Area Young Peoples' Issues Group – P Smith

Extended Services – Andrea Smith

Wootton Bassett Shadow Community Operations Board – Thomas Woodhouse, Alan Mole, Angelina Peaker

Total in attendance: 96

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Wootton Bassett & Cricklade Area Board, and introduced the councillors and officers present.</p> <p>For those that were new to the Area Board meeting, the Chairman explained that the meetings were open and informal, and that everyone would be given the opportunity to have their say.</p> <p>The Chairman also announced that filming and photography would be taking place during the course of the meeting for the purpose of developing the Area Board's social media communication.</p>
2.	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Inspector Chris Martin, Mike Leighfield of Wootton Bassett Town Council, Ray Thomas of Purton Parish Council and Ruth Szybiak of the Wootton Bassett Shadow Community Operations Board.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Wednesday 25 May 2011 were agreed a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to a number of announcements, as follows, full details of which were included within the agenda:</p> <ul style="list-style-type: none"> <li data-bbox="363 1576 1495 1720">i. 13 to 19 Draft Commissioning Strategy The Draft Strategy, which outlined a series of plans for improving services for children between the ages of 13 to 19, was now out for consultation until Friday 5 August 2011. <li data-bbox="363 1765 1495 1877">ii. Help to Live at Home The Council had been working with the NHS and residents of Wiltshire to review services that were available to older and vulnerable people. <li data-bbox="363 1910 1495 2024">iii. Military Civilian Integration Programme Update A full update of the recent activities of this Programme, including the present situation with RAF Lyneham, was included in the agenda. The

	<p>next meeting of the Lyneham Steering Group was due to be held on Thursday 21 July.</p> <p>iv. Wiltshire Core Strategy Consultation Document Wiltshire Council's Core Strategy was currently out for consultation until Monday 8 August 2011. A community consultation event would be taking place on Monday 18 July from 2pm until 8pm at the Wootton Bassett Library. This event had previously been incorrectly advertised as Wednesday 20 July.</p> <p>The following additional announcements were made:</p> <p>Brian Atfield Since the previous Area Board meeting it had been announced that Brian Atfield had sadly passed away after a short illness. Tributes were paid to Brian and the work he did for the people of Cricklade and Wiltshire. Brian's family had been very appreciative of people's support since Brian passed away, and for the overwhelming attendance at his funeral.</p> <p>Petitions The Area Board noted receipt of two petitions; one from residents of Purton regarding Sunday bus service provision, and one from residents of Wootton Bassett regarding the suspension of bus service 54. Both petitions had been formally logged with Democratic Services, and had been passed to Councillor Dick Tonge (Cabinet member for Highways and Transport) and Councillor Richard Gamble (Portfolio Holder for Public Transport) for formal responses to be directly provided.</p>
6.	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written update report was received and noted. Sergeant Martin Alvis wished to thank Wootton Bassett School for its help with the Battle of the Bands event on 10June, which had been a great success.</p> <p>Sergeant Alvis reported that crime figures had increased in the area, particularly in relation to burglaries, non-dwelling burglaries and theft from motor vehicles. Efforts were being made to reduce crime levels, and some positive arrests had been made.</p> <p>ii. Wiltshire Fire & Rescue Service The written update report was received noted. There was no further update.</p>

	<p>iii. NHS Wiltshire The written update report was received and noted. There was no further update.</p> <p>iv. Parish and Town Councils Written updates from Cricklade Town Council, Purton Parish Council and Wootton Bassett Town Council were received and noted.</p> <p>Purton Parish Council expressed concern regarding parking issues in the parish, particularly problems with motorists parking on double-yellow lines. Action: The Chairman agreed to investigate the matter and determine what measures were being taken to address this issue and how frequently the area was patrolled by parking wardens.</p> <p>v. Community Area Young Peoples' Issues Group (CAYPIG) There was no update from the CAYPIG.</p> <p>vi. Community-Led Planning Steering Groups Broad Town Parish Plan Steering Group announced that, after three years of work, the Parish Plan was now complete and had been distributed to all households in the parish. The Chairman congratulated the Steering Group on their hard work.</p> <p>Cricklade Community-Led Plan Steering Group was at the start of the Community-Led Plan process and was hoping to get underway very soon, and Wootton Bassett had begun the process and was making good progress, with the next meeting planned for Monday 25 July.</p> <p>vii. Chambers of Commerce There were no updates from the Chambers of Commerce.</p> <p>viii. Westlea Housing Association The written update was received and noted.</p> <p>ix. Community Groups</p> <p>Wootton Bassett Sports Association – Plans to relocate to a larger site on land opposite the existing Ballard's Ash sports ground had unfortunately been delayed by the economic climate, but recent developments had taken place and it was envisaged that building works would commence in 2012.</p> <p>Cricklade Leisure Centre – Thanks were paid to the Area Board for its support of the Performance Reward Grant application for new gym equipment, which had been successful.</p>
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7.

Task Group Updates

Updates were received as follows:

i. Local Traffic & Highways Working Group

There was no update from this Group as it had not held a meeting since the previous Area Board meeting. The next meeting of the Local Traffic & Highways Working Group would be held on Thursday 11 August, and all parish and town councils were invited to send a representative.

ii. Rural Buffer Zone/Neighbourhood Planning Task Group

At the previous meeting of the Area Board the decision was taken to progress the pilot Neighbourhood Planning Project in collaboration with spatial planning officers. A further report had been produced with a series of agreed actions for progressing the project; the report was distributed in the supplementary pack at the meeting.

It was proposed that a Neighbourhood Planning Forum would be established that would replace the current Rural Buffer Zone Task Group.

Representatives for the Neighbourhood Planning Forum would be invited from town and parish councils, community led planning groups; the MOD; Chambers of Commerce and the North Wilts Economic Partnership.

Once established, it was proposed that the Neighbourhood Planning Forum would meet quarterly from September 2011.

Work to be done included an Issues Paper for consideration by Community Led Planning Groups and others, vision and scoping tasks, and a facilitated workshop to develop a working proposal. The working assumption was that one Neighbourhood Plan for the community area would be developed, but that this would be flexible to meet local need.

Decision

The Area Board noted the report from Spatial Planning Officers and endorsed the agreed actions.

The Chairman asked for a show of hands from those present in support of the proposals. Of those who participated, 15 agreed with the proposals and 4 disagreed.

iii. Cricklade Shadow Community Operations Board

The report from the Cricklade Shadow Community Operations Board was contained within the supplementary pack and noted by the Area Board.

iv. Wootton Bassett Shadow Community Operations Board

Thomas Woodhouse, Chairman of the Wootton Bassett Shadow Community Operations Board, presented the report which contained the

results of the recent consultation and a series of recommendations to the Area Board for the progression of the Campus project.

A petition was presented to the Area Board from residents of Wootton Bassett opposing the closure of the Lime Kiln swimming pool. The petition stated:

“We object that Wootton Bassett and the surrounding area not having its swimming pool, an invaluable asset for the community of this area. Many different clubs and groups made use of the pool. The pool was in use every day of the week by groups.

Not forgetting those who use the pool as a healthy and enjoyable form of exercise, many of whom are disabled or elderly.

The modern school curriculum requires that primary aged children receive swimming instruction; whilst the Lime Kiln is not open, this opportunity is being denied to local children. As children cannot have lessons in school nor reach other pools for lessons there is a potential risk to their future health and safety.

We, the undersigned, request that the pool in Wootton Bassett is re-opened, even only with temporary repairs by September 2011. We wish to register our protest against the possibility of a swimming pool at the Lime Kiln not re-opening or not being available until late 2012.”

The petition contained approximately 2,500 signatures from local people and school children, requesting that the pool be re-opened on a temporary basis until the new Campus was complete.

The Chairman accepted and acknowledged the petition on behalf of the Area Board, and informed the petitioner that a response would be issued in due course.

Following presentation of the report, and receipt of the petition, a series of questions and queries arose, as follows:

- The Lime Kiln Sports Centre had been adequately insured by two separate insurance policies. The Council did not intend to re-open the pool using insurance money, as the money could only be spent once and it was not feasible to use public money on a temporary facility.
- Grant options, such as the National Lottery, had not been explored due to the length of time involved in the application process.
- The recommendations put to the Area Board from the Shadow Community Operations Board were derived from the results of the public consultation. All work of the SCOB so far was in the public domain and available on a dedicated page of the Wiltshire Council

website.

- If the continued closure of the pool resulted in any issues regarding the curriculum then Wiltshire Council would look at this to determine any alternative arrangements.
- There was no fixed sum set aside for the development of the campus. Instead, the approach used for capital programmes was that individual business cases would be developed for Cabinet consideration.
- It was confirmed that Wiltshire Council owned the current Wootton Bassett library building.
- No formal decisions could be made by the Area Board until the proposals from the Shadow Community Operations Board were ready for consideration. The final decision would then rest with the Cabinet.
- The Leisure Review carried out by Wiltshire Council in 2010 had indicated a strong need and desire for a Campus in the community area. Wiltshire Council responded to this and included Wootton Bassett in the pilot phase of the Campus programme due to the fire incident at Lime Kiln.
- The decision to pursue a Campus was also taken at the public meeting of the Area Board on Wednesday 23 March 2011.
- A 'frequently asked questions' document had been produced and was available on the Wiltshire Council website.

Decision

The Area Board agreed the following recommendations from the Wootton Bassett Shadow Community Operations Board:

- 1. To receive and note the report from the Wootton Bassett Shadow Community Operations Board (WB SCOB).**
- 2. To approve the Working Proposal submitted by the WB SCOB for a split site campus and to ask officers to review the size of the existing pool in relation to local needs.**
- 3. To endorse the further steps now proposed in the work programme for the WB SCOB to enable progress towards development of a formal detailed campus proposal.**
- 4. To approve the holding of a specially convened Area Board meeting, when appropriate, to consider detailed proposals from the WB SCOB for campus provision in the Wootton Bassett Community Area.**

8.	<p><u>Influencing the 2012 Olympic Legacy in Wiltshire</u></p> <p>Laurie Bell, Service Director for Policy, Research and Communications, gave a presentation about creating a lasting legacy of the 2012 Olympic Games in Wiltshire.</p> <p>The Olympics coming to the UK was a once in a lifetime opportunity, and a fantastic opportunity to showcase Wiltshire and all that the county had to offer.</p> <p>The recent formal announcement of the route of the Olympic Torch had confirmed that Salisbury had been chosen as one of the locations to hold an evening event. The exact route of the Olympic Torch through Wiltshire was unconfirmed at this stage, but was due to be officially announced in November.</p> <p>Nominations for torchbearers were being sought and it was hoped to have as many Wiltshire residents selected as possible. Nominations could be made online via the following website: http://www.london2012.com/games/olympic-torch-relay/index.php.</p> <p>Volunteers were also being sought to help with various activities locally in the run-up to the Olympics and anybody interested in volunteering should pass their details to Alison Sullivan, Community Area Manager at alison.sullivan@wiltshire.gov.uk.</p>
9.	<p><u>Waste and Recycling Collection Service</u></p> <p>The Chairman announced that this presentation would no longer be received due to time constraints.</p> <p>A copy of the presentation would be made available via the Community Area Network, and copies could also be obtained by contacting Alison Sullivan, Community Area Manager.</p> <p>Further information was also available on the Wiltshire Council website at http://www.wiltshire.gov.uk/rubbishrecycling/waste.htm</p>
10.	<p><u>Nomination of Representatives to Outside Bodies</u></p> <p><u>Decision</u> Councillor Allison Bucknell was nominated as the Area Board's representative to the Viridor Credits Landfill Communities Fund Steering Group.</p>

11.

Funding

a) Community Area Grants

The Area Board considered the following applications to the Community Area Grants Scheme 2011/12:

i. Wootton Bassett Bowls Club

The sum of £765 was requested for New Age bowls.

Decision

The Area Board awarded the sum of £765 to Wootton Bassett Bowls Club.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

ii. Purton and Cricklade Young Farmers Club

The sum of £951 was requested for an outdoor trip – Acorn Adventure Brecon Beacons.

Decision

The Area Board awarded the sum of £951 to Purton and Cricklade Young Farmers Club.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

iii. Purton Historical Society

The sum of £722 was requested for a plaque to commemorate Astronomer Royal buried in Purton.

Decision

The Area Board awarded the sum of £722 to Purton Historical Society.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

iv. Lyneham Guide and Scout HQ Association

The sum of £5,000 was requested for relocating and refurbishing of Lyneham Guide and Scout HQ.

Decision

The Area Board awarded the sum of £5,000 to Lyneham Guide and Scout HQ Association.

Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.

	<p>v. <u>Lyneham Village Pre-School</u> The sum of £4,000 was requested for provision of outdoor expansion to the pre-school.</p> <p><u>Decision</u> The Area Board awarded the sum of £4,000 to Lyneham Village Pre-School.</p> <p><u>Reason:</u> <i>The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Community Plan.</i></p> <p>b) Delegation of Authority to Community Area Manager</p> <p><u>Decision</u> The Area Board agreed that the Community Area Manager, in consultation with the Chairman and Vice-Chairman of the Area Board, is granted delegated authority to approve expenditure not exceeding £1,000 from the budget delegated to the Area Board, for the purpose of funding urgent activities arising from the work undertaken by the Wootton Bassett and Cricklade Shadow Community Operations Boards, and to include retrospective expenditure of this nature incurred to date. Any such expenditure will be publicly reported at the earliest opportunity to the next full Area Board.</p> <p>c) Area Board Projects The Area Board considered one Area Board Project application, as follows:</p> <p>i. <u>The Safari Project</u> The sum of £1,500 was requested for the provision of a Blue Bus for young people.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,500 to the Safari Project for the provision of a Blue Bus for young people.</p>
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting, and extended particular thanks to the staff at St Bartholomew's Primary School for the use of their hall.</p> <p>The next ordinary meeting of the Wootton Bassett and Cricklade Area Board would be held on Wednesday 12 October 2011, 7.00pm at Cricklade Town Hall.</p>

MINUTES

ITEM 3

Meeting: EXTRAORDINARY WOOTTON BASSETT & CRICKLADE AREA BOARD
Place: Wootton Bassett Memorial Hall, Tanners Close, SN4 8AA
Date: 19 September 2011
Start: 7.00 pm
Finish: 8.45 pm

Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706613 or e-mail penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Alison Sullivan, Community Area Manager
Laurie Bell, Service Director Policy, Research and Communications
Mark Stone, Transformation Programme Director

Town and Parish Councillors

Cricklade Town Council – Ruth Szybiak
Wootton Bassett Town Council – Paul Heaphy, Sue Doyle, Sue Hughes, Jenny Stratton, Owen Gibbs, Johnathan Bourne (Clerk)
Broad Town Parish Council – Veronica Stubbings

Partners

Wootton Bassett Shadow Community Operations Board – Thomas Woodhouse (Chairman), Alan Mole, Angelina Peaker, Mike Leighfield, George Croxford
Youth Development Service – Pete Smith
Extended Services – Andrea Smith
Chambers of Commerce – Suzanne Gore

Total in attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Extraordinary Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p>
2.	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Sergeant Martin Alvis and Rob Doran of the Otters Swimming Club.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Wootton Bassett Campus Proposals</u></p> <p>The Area Board received a report from the Wootton Bassett Shadow Community Operations Board (Shadow COB), detailing the results of the second phase of community consultation together with recommendations for the provision of a Community Campus in Wootton Bassett.</p> <p>Mark Stone, Programme Director of Wiltshire Council's Transformation Programme, outlined the background to the Campus Programme; a Campus being a building or a collection of buildings in a community area that would provide the services that the community needed in an accessible location. The Council was testing the principles of community-led management, and the Shadow COB, local community and the Area Board all played a vital role in developing a campus that was tailored to the needs of the community.</p> <p>Thomas Woodhouse, Chairman of the Shadow COB, outlined the work undertaken to date and the results of the second round of community consultation. Based on the needs and aspirations of the community, the Shadow COB's proposal to the Area Board was as follows:</p> <p>To develop a split site campus comprising:</p> <ul style="list-style-type: none"> a) A community services campus facility located in the current library building in Boroughfields to include: <ul style="list-style-type: none"> i. Library services ii. Meeting rooms and flexible space for use by the community iii. Other community services to be identified. b) A new campus building in the area of Lime Kiln to include:

- i. Flexible community hall provision
- ii. Indoor and outdoor sports space
- iii. Leisure facilities that include a gym and dance studios
- iv. Cafe provision
- v. Swimming pool with six lanes and a learner pool, with improved access for disabled swimmers.

Should the above proposal be approved, the Shadow COB would commence the next phase of work which could encompass the following:

- Equalities assessment
- Design principles
- Travel principles
- Conversations with potential partners and services
- Feasibility studies assessing existing infrastructure and services.

The timescales outlined below were provided with the intention of representing a broad indication of the phases of work that the Shadow COB would look to complete, assuming approval of the working proposal:

- Area Board consideration of final proposal: 19 September 2011
- Establish broad high-level principles: September – November 2011
- Further develop Campus proposal: September – November 2011
- Area Board consideration: Early December 2011
- Wiltshire Council Cabinet consideration of proposal: Mid December 2011
- Campus development: Early to late 2012
- Indicative completion/Campus in place: October 2012.

Following presentation of the report and the recommendations from the Shadow COB, the Chairman thanked all members of the Shadow COB for their hard work and commitment, and welcomed any questions. The following comments and issues arose in the discussion that ensued:

Library Services

- The current library building in Wootton Bassett was owned by Wiltshire Council.
- Main Council services such as housing and council tax advice would continue to be delivered from the four main office buildings; however there were plans to offer options for these services to be delivered in customers' homes or in agreed locations, such as a campus.
- The space above the current library was limited, but it was hoped that to redesign the space would create maximum and efficient use. The exact use of the space would be determined by the requirements of key partners, once identified.
- Should the Area Board approve the current proposals, then discussions with potential partners would begin.

- It was noted that the library was due to benefit from extended opening hours.
- The Town Council was fully supportive of the campus proposals and would work with the Shadow COB and Wiltshire Council towards the provision of flexible community hall space as a suitable alternative to the Civic Centre. The Town Council was committed to protecting current users of its facilities and would not wish to dispose of the Civic Centre until such time as the alternative Campus facilities become available.

Community Hall

- To have indoor hall space within the town with sufficient disabled access was strongly welcomed.
- It was envisaged that the space would have flexible usage, similar to that provided at the Council's offices in Monkton Park, with the ability to divide and sub-divide the space.

Indoor and Outdoor Sports Space

- The details of how the existing Lime Kiln facilities would be used were not yet finalised. A 'new build' was a possibility, but this was currently being explored with Wiltshire Council.
- Great efforts would be made to mitigate any disruption to clubs and users during the development stage of the campus. Alternative space would be identified, where possible, and it was noted that the schools might be able to provide temporary leisure space.
- The requirements of individual clubs and groups would need to be fed in to the Shadow COB, and would be taken into account as much as possible.
- It was imperative that adequate free car parking provision be provided for the campus; this was particularly important for residents from rural areas. It was noted that car parking would be considered as part of the detailed Business Plan and the Sustainable Travel Plan. The Shadow COB also undertook to consider car parking provision as part of the next phase of work.
- Other travel options, such as cycle paths and bus provision, would also be considered as part of the Sustainable Travel Plan process, which would be developed in partnership with the Shadow COB and the community.
- It was noted that the astroturf currently in existence was owned and managed by the school. The Shadow COB undertook to explore whether there was additional requirement for an astroturf within the campus.

Cafe Provision

- There was strong support for café provision within the campus, to provide meeting space for a range of users and members of the public.

Swimming Pool and Other

- Wiltshire Council's Cabinet was due to consider the Wootton Bassett

campus proposals in December. Cabinet had not made any decisions on the matter as yet, as a Business Plan from the Shadow COB was required first, as per the timeline outlined above.

- Wiltshire Council would have responsibility for the financing of this capital project, and would bear any associated risk. The Business Plan would include a revenue assessment to incorporate any issues regarding the ongoing revenue.
- The Wootton Bassett Campus was being developed as one of a small number of pilot projects; this was mainly due to the fire at Lime Kiln pool, which resulted in Wootton Bassett being given a higher priority than originally planned.
- Previous aspirations for community facilities at Station House and the Brewery had ceased; it was now believed that the campus would provide better facilities.
- All proposals put forward by the Shadow COB were as a result of the two rounds of public consultation.
- The involvement of the youth service would be discussed as the plans for the campus developed. The location of the campus would be a large factor as to the level of integration of the youth service.
- The Shadow COB had a responsibility to cater for all groups and users wherever possible.
- It was noted that sporting groups had a history of working in partnership effectively in the past with the astroturf project.
- Finally it was acknowledged that the proposals for a six lane pool with a learner pool and disabled access were very exciting for the people of Wootton Bassett and the surrounding area.

The Area Board considered the recommendations put forward by the Shadow COB and the subsequent comments from the members of the public present. The Chairman also asked for a show of hands from those present who were in support of the proposals; with the large majority of those present indicating their support.

Decision

The Wootton Bassett and Cricklade Area Board:

- i. Accepted and approved the proposals from the Wootton Bassett Shadow Community Operations Board, with the additional requirement that adequate car parking provision be considered.**
- ii. Approved the Wootton Bassett Shadow Community Operations Board undertaking further work, including discussion with potential partners, to support and inform the preparation of a detailed campus business plan.**
- iii. Approved Wiltshire Council officers preparing an alternative business case proposal for consideration by Wiltshire Council's Cabinet should this be considered necessary.**

5.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and thanked everyone involved in the Campus process to date, including all members of the Shadow COB and all members of the community for engaging and interacting in the process.</p> <p>The next ordinary meeting of the Wootton Bassett & Cricklade Area Board would be held on Wednesday 12 October 2011, 7.00pm at Cricklade Town Hall.</p>
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**Crime and Community Safety Briefing Paper
Wootton Bassett & Cricklade Community
Area Board – Oct 2011**



1. Neighbourhood Policing

Sector Commander: Insp Chris Martin

NPT Sgt: Martin Alvis

Wootton Bassett Town Centre Team

Beat Manager – PC Nick Spargo

PCSO – Jim Wale

Wootton Basset Lyneham & Rural villages Team

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

Cricklade & Purton Team

Beat Manager – PC Lee Kuklinski

PCSO Nicola Allan

PCSO Richard O'Halloran

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

- Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Over the past quarter the teams have been working in the community on the priorities of reducing antisocial behaviour. I am pleased to report that the numbers of calls have dropped which considering the summer period was good news. Work in this area will continue especially with Halloween and Bonfire Night fast approaching. On the 19th September Wiltshire Police launched their new non emergency number 101 that replaces the old 0845 number. This new number is both easier to remember and only cost a maximum of 15p regardless of the length of call or what network you are dialling from.

A reminder that the teams are always keen to hear your concerns and are willing to attend any events you may host to talk to you on matters in your community. It is the information that you provide us that enables us to take the proactive action and keep your area a safe place to live and work in.

Wootton Bassett	Crime				Detections	
	September 2009 - August 2010	September 2010 - August 2011	Volume Change	% Change	September 2009 - August 2010	September 2010 - August 2011
Violence Against the Person	140	130	-10	-7%	49%	55%
Dwelling Burglary	56	53	-3	-5%	18%	6%
Criminal Damage	261	178	-83	-32%	8%	15%
Non Dwelling Burglary	149	120	-29	-19%	6%	3%
Theft from Motor Vehicle	60	62	2	3%	5%	0%
Theft of Motor Vehicle	20	14	-6	-30%	15%	7%
Total Crime	1099	882	-217	-20%	19%	27%
Total ASB	937	731	-206	-22%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month (May - Aug 2011) and 12 month period (Aug-Jul 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution

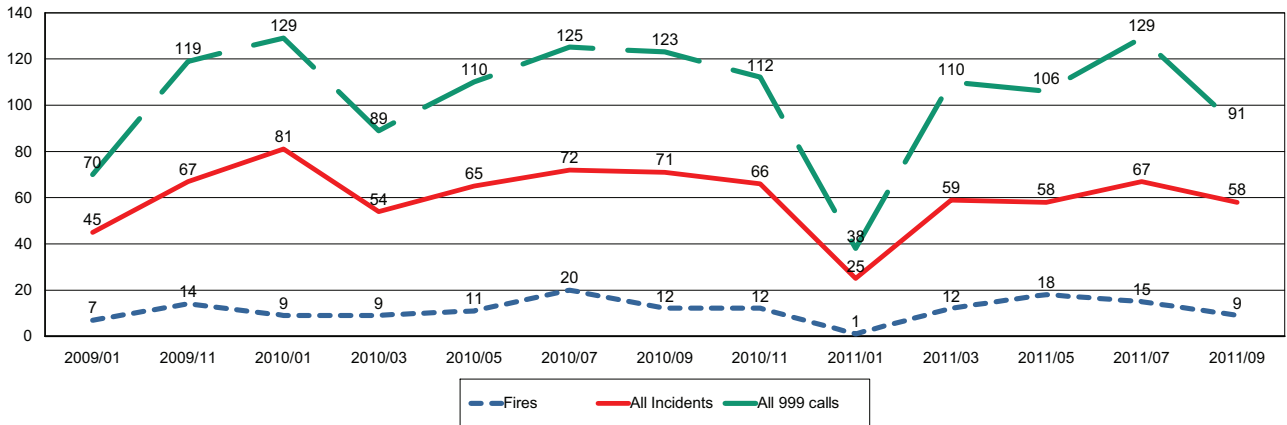
Inspector Chris Martin
Area Commander



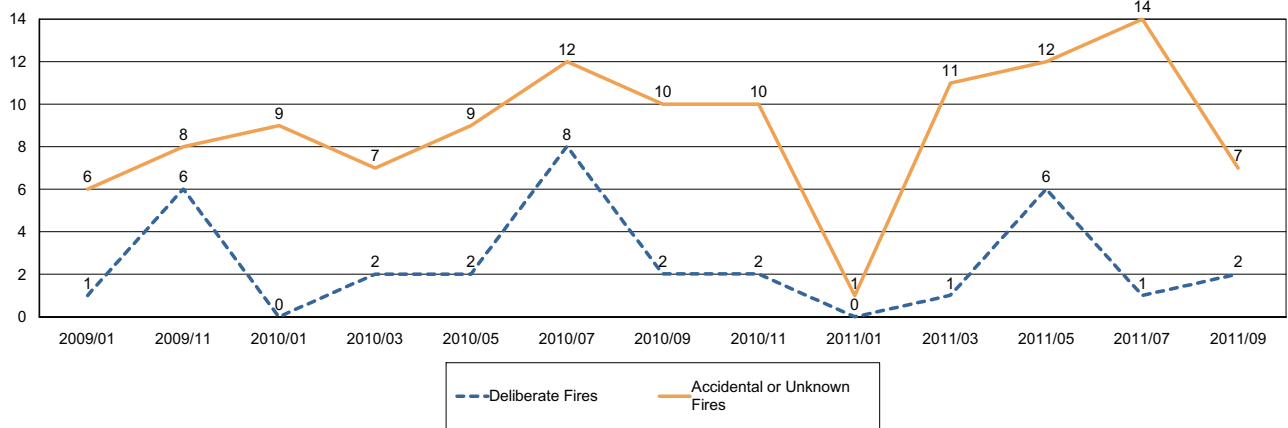
Report for Wootton Bassett & Cricklade Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including September 2011. It has been prepared by the Group Manager for the Board's area.

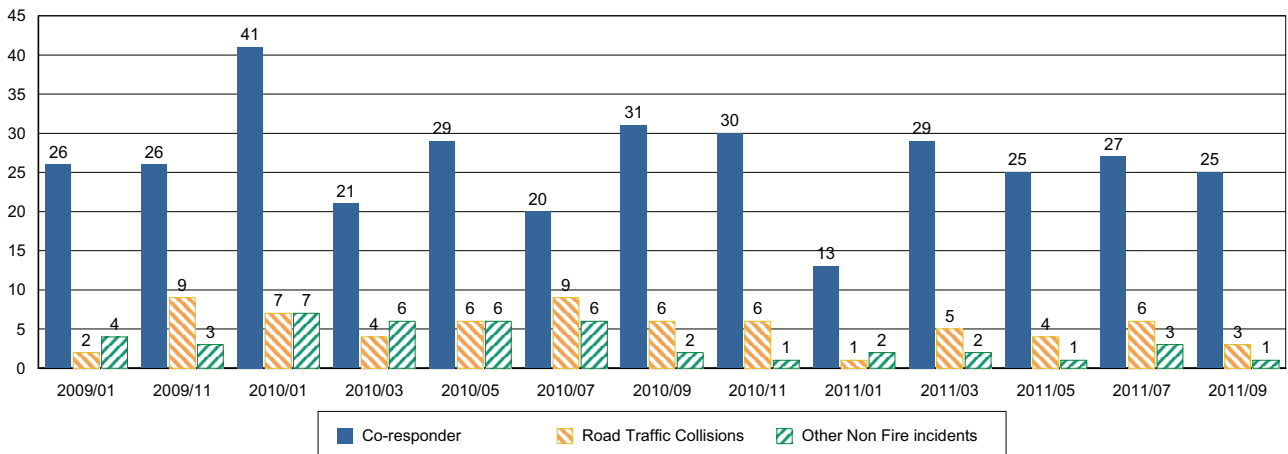
Incidents and Calls



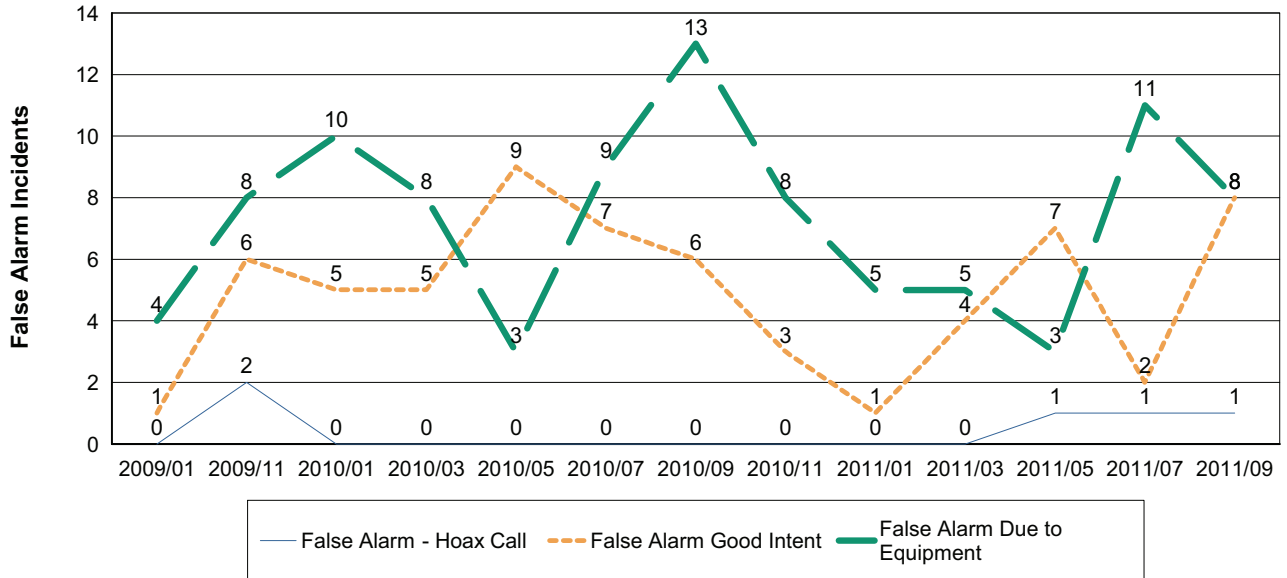
Fires by Cause



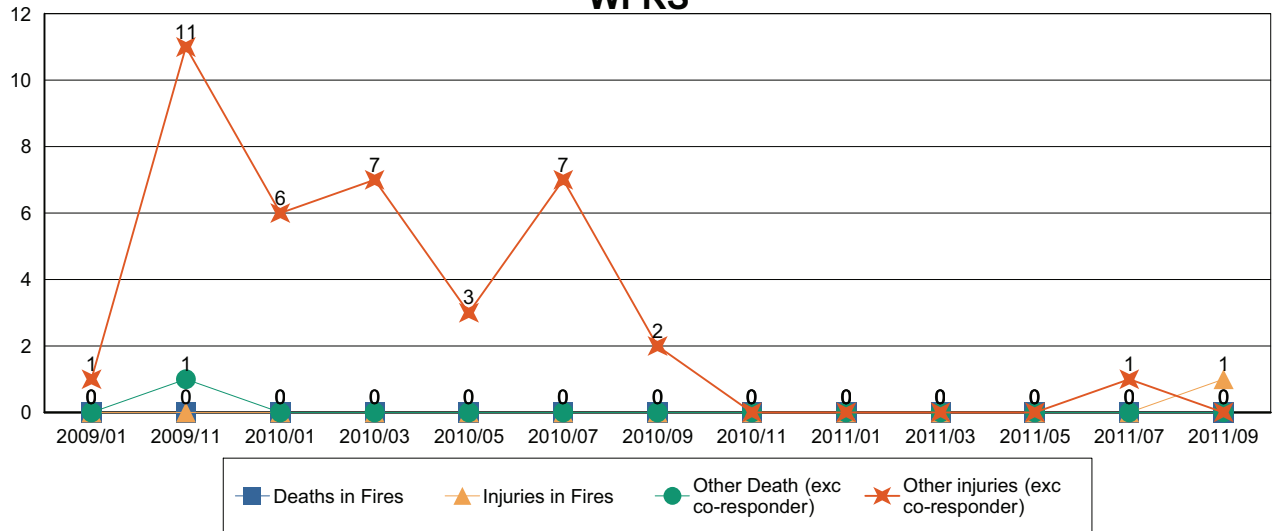
Non-Fire incidents attended by WFRS



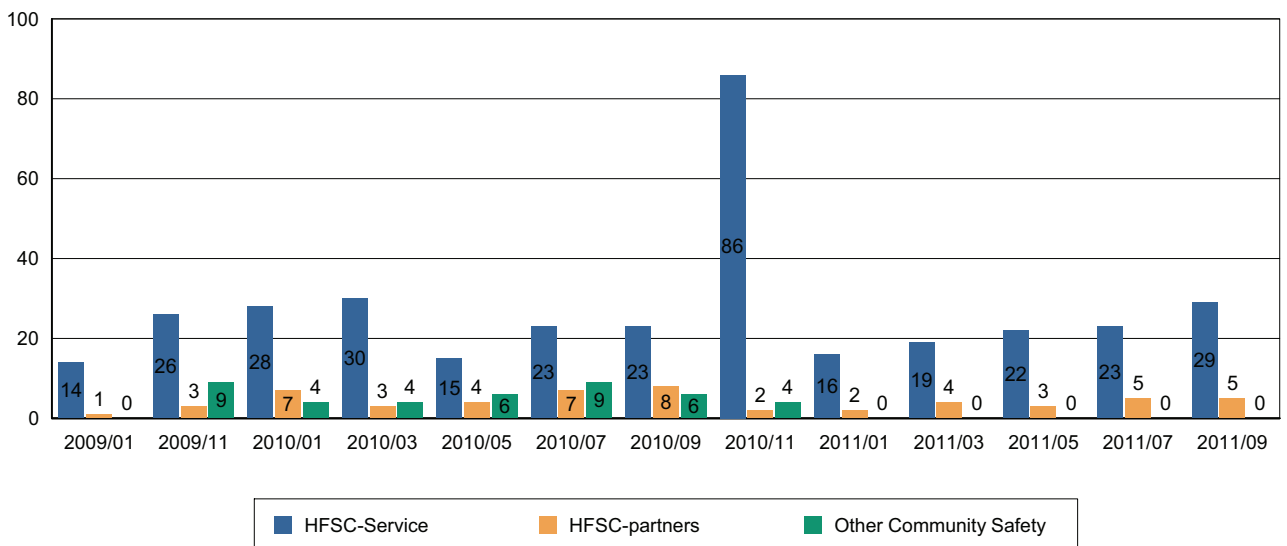
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



NHS Update – September 2011

ITEM 7(iii)

Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gym-based sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers.

Further details can be found on the NHS Wiltshire website at:

<http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm>

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website NHSstopsmoking@wiltshire.nhs.uk.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

NHS Update – October 2011

Passport to your flu jab

Health professionals in Wiltshire are encouraging people to get their flu vaccination this autumn, with a special reminder to those particularly 'at risk' by way of a new 'Flu Vaccination Passport'. Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

This year NHS Wiltshire, in partnership with Wiltshire GPs, is making it easy for people to remember to have their jab by providing a health 'Passport', available from GP surgeries. The Passport will help to act as a reminder for people with busy lives to call their GP and arrange to receive valuable protection against flu. Flu symptoms can hit quite suddenly and severely. They usually include fever, chills, headaches and aching muscles and are often accompanied by a cough and sore throat. Because flu is caused by a virus and not bacteria, antibiotics won't treat it.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

Individual passports have been designed for each of these 'at risk' groups.

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

Useful information about flu:

Get the jab

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination,

check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

Pregnant women

Pregnant women at any stage of pregnancy should have the seasonal flu jab. That's because pregnant women are more prone to complications from flu that can cause serious illness for both mother and baby. If you are pregnant and catch flu, talk to your GP urgently as you may need treatment with antiviral medicine.

The pneumo jab

When you see your GP for a seasonal flu jab, ask whether you also need the 'pneumo jab' to protect you against some forms of pneumococcal infection. It's available free on the NHS to everyone aged 65 or over, and for younger people with some serious medical conditions.

Kids and carers

If you're the parent of a child (over the age of six months) who has a long-term condition such as a serious respiratory or neurological condition, they should have a flu jab. Speak to your GP about your child having a flu vaccination. Your child's condition may get worse if they catch flu. If you're the carer of an elderly or disabled person, make sure they've had their flu jab. As a carer, you could be eligible for a flu jab too. Ask your GP for advice, or go to Carers Direct for information about Flu jabs for carers.

How effective is it?

No vaccine is 100% effective, however, people who have had the flu jab are far less likely to get flu. If you do get flu despite having the jab, it will probably be milder than if you haven't been vaccinated. The flu jab doesn't cause flu as it doesn't contain live viruses. However, you may experience side effects after having the jab, such as a temperature and aching muscles for a couple of days afterwards. Your arm may feel sore at the site where you were injected. More severe reactions are rare.

The flu vaccine only protects against flu, but not other illnesses caused by other viruses, such as the common cold.

Speak to your GP, practice nurse or pharmacist if you have any further questions.

Update from	Cricklade Town Council
Date of Area Board Meeting	Wednesday, 12 th October 2011
Headlines	

- **Cricklade – Champion of Champions** – Cricklade is celebrating winning the RHS national title of Champion of Champions. This is the culmination of many years of hard work orchestrated by Cricklade Bloomers supported by the Town Council, Wiltshire Council and a number of other organisations and lots of volunteers. The announcement was made at an awards ceremony in St Andrews in Scotland on 25th September and the following morning the town appeared on BBC Breakfast as part of regular weather bulletins from presenter, Carol Kirkwood, as well as featuring on Points West. This is a huge achievement which will have welcome knock-on effects not least in terms of boosting tourism.
- **St Sampson's Junior and Infant Schools** – Following consultation, governors of St Sampson's Infant and Junior schools voted in favour of the proposal for amalgamation of St Sampson's Infant School and St Sampson's CoE Junior School. Closure of the Infant School is scheduled to take place in September 2012 when the junior school will expand to take in the infants. There is now a period of statutory notice during which time any further representations on the proposal can be sent in writing to the governors and Wiltshire Council. A final decision will then be made by Cabinet.

Projects

- **Diamond Jubilee** – The Town Council is now working with a number of groups in the town towards celebrations to mark the 2012 Diamond Jubilee.
- **Tourism** – A Working Party has been established to look at tourism promotion.
- **Olympic Torch Bearer** – The Town Council has nominated a young local tennis player – Sam Hutt – as a torchbearer to represent Wiltshire. His story is at: <http://www.lloydstsbondon2012.co.uk/en/carrytheflame/Nomination/?nid=685a1418-5722-4de7-a335-3656fefe8a6e>
- **Closure of the Forty** – The Town Council is analysing the results of a targeted survey to gauge interest in a proposal put forward by residents to close The Forty as a through route for traffic.
- **Christmas Festivities**. - A new voluntary group has been established to work towards Cricklade's 2011 Christmas festivities.
- **Town Guide** – The Town Guide is currently being updated and will be published in early 2012.
- **Change of Opening Hours** - The Town Council's office opening hours will change to 10am – 5pm, Monday – Thursday and 10am – 4.30pm on Fridays. These new extended hours work better with the new library opening hours (the library shares the same building) and will offer a better service for residents and visitors to the town.

Future Events/Dates for the diary

A full list of events in Cricklade can be found at our Events Diary at www.cricklade-tc.gov.uk

- 1st November – New Town Council office opening hours begin
- 13th November 2011 – Remembrance Day Parade with wreath collection from the Town Council offices

Signed: Shelley Parker, Town Clerk

Date: 30th September 2011

Update for Wootton Bassett & Cricklade Area Board

ITEM 7(iv)

Update from	Wootton Bassett Town Council
Date of Area Board Meeting	Wednesday 12 October 2011

Headlines

- Royal Bassett Bake off, The Angel, High Street 24th September 2011. Overall winner Kerry Camm –her creation is named Bassett Crown.

- Mayor Civic Service, Sacred Heart Roman Catholic Church 25th September 2011.

- Unveiling of Welcome to Royal Wootton Bassett Street sign, Coped Hall Roundabout Thursday 13th October 2011 10.30am.

- Library Exhibition, Wootton Bassett Library Thursday 13th October 2011 1.30pm.

- Royal Visit, High Street, Wootton Bassett Sunday 16th October 2011 1.30pm.

Projects

- Geogrid – Reinforced ground surface suitable for car parking Jubilee Lake.

- Bus shelter – Purchase and installation of new bus shelter at Marlowe Way, subject to underground surface approval.

- Jacqui Woolford Memorial Garden, Woolford Grange – Soft landscaped scheme, work commencing in next few weeks.

Update for Wootton Bassett & Cricklade Area Board

Future Events/Dates for the diary

- Wootton Bassett Arts Festival, Wootton Bassett School, 12th & 13th November 2011.

- Royal British Legion Remembrance Sunday Service, St Bartholomew & All Saints Church 13th November 2011 2.30pm.

- Christmas Lights Evening Friday 2nd December 2011 – If you would like a stall please contact Wootton Bassett Town Council Office.

Signed: Johnathan Bourne, Town Clerk

Date: 30th September 2011



Community First: activity update for support of Community Led Planning in Northern area/ Wootton Bassett & Cricklade

26 September 2011

Lydiard Millicent

We met with the steering group to discuss how to approach the end stages of their community led plan update, including action planning. They plan to hold a public meeting on 1 October to feedback the results so far, undertake some more consultation to address any gaps and gather information about the community's ideas for addressing concerns raised in the consultation.

Latton

We made a presentation on 25 August to Parish Councillors and a few members of the public about Community Led Planning. They seemed enthusiastic about the idea of undertaking a community led plan. A further meeting was held on 27 September with the Parish Council contact to plan a public launch event, which is likely to take place in November.

Cricklade

We met with the Steering Group in September. This was the first meeting of the group since November 2010. The steering group plans to use a local newsletter to try to recruit more people for the Steering Group to help move the project forward. The group is committed to continuing with the consultation and plan on enlisting the help of the groups and networks within Cricklade.

Lyneham

On 20 Sept we met with a few Parish Councillors and local people invited by the PC, to discuss the planning of public launch meetings in November. Community First will be facilitating at least one of these meetings and providing support and resources for any others. There was quite a bit of discussion about appropriate timing and venues for these meetings to ensure good public participation and an inclusive approach. Two or three people from this meeting will now be organising venues and the publicity. A date for a daytime meeting in Bradenstoke has been fixed for Tuesday 15 November and the 2nd date is likely to be for a Saturday morning drop in session.

Marston Meysey

We are meeting with interested people on 28 Sept. This is a very small parish and so any work on a CLP will need to be scaled down to realistic proportions for a small community.

Wootton Bassett- we are in email contact Thomas Woodhouse and hope to speak by phone soon. We understand they are making progress and they have asked if they can come back to us for further guidance when they have completed the consultation phase.

Purton- we have no contact with this CLP group.

Marion Rayner



Action with Communities in Rural England

ACRE Briefing: Neighbourhood Plans and the Localism Bill

Update: June 2011

Under measures proposed in the Localism Bill, Government wants communities to come together to develop a Neighbourhood Plan which, if it meets certain criteria, will set the context for development in their area. The crucial issues are around the criteria which need to be met because they will be tested at an independent examination. Much still needs to be decided concerning the criteria, but at the moment, a Neighbourhood Plan:

- must not conflict with the strategic policies in the existing Local Plan. It is about shaping the details of development already agreed in the local plan for the area, not preventing it
- must conform to the overall principles in the new National Planning Policy Framework which is not yet published, although early thinking on this is available
- must pass the test of local support via a referendum, on a simple majority vote.

The full process for producing and adopting a Neighbourhood Plan is outlined on page 4.

What can go into a Neighbourhood Plan

A successful Neighbourhood Plan will have statutory status. It can tackle any planning-related issues in an area and it can be much more detailed than a local plan. In addition to specifying locations for housing, it could, for instance, tackle improving roads, footpaths and cycleway networks, specify design and density of housing and safeguard sites from development that are valued as open space. It could also respond to affordable housing needs, the needs of the elderly and improvements to infrastructure and recreational facilities.

An important planning-related factor is how the **Community Infrastructure Levy**, soon to be introduced, will affect the way new facilities and improvements to existing facilities can be financed from new development. It could also, with the agreement of the Local Planning Authority, consider whether a proportion of the **New Homes Bonus** attracted by any new housing would be devolved for use within the community to help run services and facilities.

Government has said that a Neighbourhood Plan does not have to be a comprehensive plan for the area – it can be based on a particular aspect or site that is important to a community. However, there can only be **one neighbourhood development plan for an area**, so communities may need to think carefully about which route is best for them. The benefit of starting with a comprehensive Community Led Planning (CLP) process as the basis for a Neighbourhood Plan is that, apart from building an evidence base and community support in advance of the referendum, the neighbourhood plan process can ensure that any financial implications of the CLP action plan are included within the negotiations on Community Infrastructure Levy and New Homes Bonus.

Local authorities will need to cooperate with the production of a Neighbourhood Plan, as well as paying the costs of their own input to the process, the independent examination and the referendum. Communities will have a choice between producing a formal **neighbourhood development plan**, which sets out detailed policies on the above, or a **neighbourhood development order**, which goes further. Any development that conforms to the order can proceed without the need for separate planning permission.

The government's **wider 'growth' agenda** has implications for neighbourhood planning which were not known at the time of publication of the Localism Bill. Some of these are discussed below but provide additional reasons why, in any participation within the planning arena, communities may need to consider equally what they DON'T want as well as what they DO want to happen in their area. They may no longer be able to rely on the housing envelope boundaries to prevent unwanted development, nor be sure that a formal planning application process would be required, as it is now, to develop commercial premises as housing, regardless of the views of the community or exploration of unintended impact.

Relationship to other Localism provisions

- **Community Right to Build**, which shares the Neighbourhood Development Plan process, but is site-specific and has to be mounted by a community organisation. No further announcements have been made on this since the publication of the Localism Bill, but it is difficult to see why the same outcomes could not be achieved through a Neighbourhood Plan.
- **Assets of Community Value**, previously known as the Right to Buy, which will enable communities to list sites of particular interest to help preserve services, facilities or land of amenity value. Government mounted a consultation on this earlier this year. It is not yet decided whether land can be listed because of a new use, rather than past or current use. The inclusion of potential use of a site would significantly increase its value and it would fit well with site-specific designations in a Neighbourhood Plan.
- **National Policy Planning Framework**, which will help define what is, and is not allowed in a Neighbourhood Plan. It is this Framework which will give a 'presumption for development' where local plan documents are out of date or silent as to a particular site. Communities undertaking a Neighbourhood Plan will need to consider what might happen to sites within their area, and ensure that their overall vision for their community cannot be compromised by speculative applications because those aspirations were not specified in sufficient detail. There is no definition as to what is meant by the local plan being 'silent'; for instance would a global 'countryside policy' specifying what types of rural development qualify. It is clear that this 'presumption for' development presents a challenge not just for communities wishing to undertake a Neighbourhood Plan but in their day to day relationships with the planning system.
- **Relaxation of Change of Use** – government is consulting on relaxing the current requirements to apply for planning permission for a change of use, for instance, from commercial to housing development. Whereas this is not intended to put at risk key services such as retail outlets and pubs, there are other possible sites or uses that a community may wish to prevent losing to housing, particularly if local jobs may be at stake. A Neighbourhood Plan could potentially be used to restrict permitted development on a site, although the scope of the proposal and its detailed implementation is not yet determined.
- **Financial considerations in planning approvals** – government has recently announced their intention to make financial incentives relating to an individual planning application a material consideration which carries weight at any planning appeal. How much weight compared with, for instance, statutory planning documents, is yet to be determined. However, anything that degrades the integrity of a Neighbourhood Plan may be a disincentive to a community to trust the process.

Communities have options!

Option	Result	Benefits and risks
Do nothing new, other than respond to the overall local plan consultations	<p>The local plan will define the overall level of development in a community, but the detailed design and 'offer' will come via a later planning application submitted by a developer</p> <p>If the local plan is 'silent' on a particular site, the proposed changes to the planning system will give a presumption in favour of development</p>	<p>It is far more difficult to influence design or the nature of development once a site-specific planning application has been received.</p> <p>Elements important to the community have to be negotiated against tight timescales</p> <p>'Presumption in favour' will bring forward more 'unplanned' planning applications</p>
Undertake a Community Led Plan	<p>Requires time and effort by the community, but provides the basis for then taking forward any planning-related elements into development plan documents that would have statutory status</p> <p>Where community projects are identified (taking over land or buildings) the business plan might need to be completed early on to get the financial and planning requirements 'on the table' in statutory plans</p>	<p>Builds community participation, an evidence base and community support. Engages statutory stakeholders during, rather than after the process</p> <p>Ensures priorities and options are fully explored both where development should take place, and, more importantly, where it should not</p> <p>Harnesses volunteers for community-led initiatives</p> <p>Does not have statutory status unless outcomes are used for statutory plans</p>
Work with the Local Planning Authority on either an Area Action Plan or a Supplementary Planning Document	<p>Local authority responsibility to produce, so less of a 'community-led' initiative</p> <p>Both AAPs and SPDs are official development documents and therefore have weight in deciding planning applications</p> <p>Potential timing considerations – how does this fit with the Core Strategy consultation and Examination in Public cycle?</p> <p>Possible use in ensuring site-specific protection is given to areas where development or change of use would not be desirable</p>	<p>Local Authority agreement required</p> <p>Can build on Community Led Plans</p> <p>SPDs have less 'weight' as a material consideration in planning decisions than statutory plans</p> <p>Avoids the Neighbourhood Plan referendum test, which may prove a barrier, particularly in areas of housing growth</p>
Undertake a Neighbourhood Plan	<p>Interpretation still to be tested of 'must be in conformity with strategic policies in the local plan'</p> <p>Can be used to put the planning relationship (and resulting financial benefits) on a firmer footing</p> <p>Possible use in ensuring site-specific protection is given to areas where development or change of use would not be desirable</p>	<p>Local Authority cooperation assured and has statutory status</p> <p>Can be as detailed or specific as required, although every time additions need to be made, it requires going through the whole process again</p> <p>Can build on Community Led Plans</p> <p>Failure at a referendum likely to generate community conflict</p>

Neighbourhood Planning: the stages of the process

1. In a **parished area**, the parish or town council initiates the Neighbourhood Plan, specifying the area to be considered. Where the area covers more than one parish, the consent of other relevant parish councils is required.
2. In an **unparished area**, a suitably qualified body in the community applies to become a '**neighbourhood forum**' covering a specific '**neighbourhood area**'. The local authority has first to approve these designations. An applicant can be a self-appointed community group whose aims cover the social, environmental and economic well-being of residents and where membership is open to all residents in the area concerned. Recent government amendments to the Localism Bill state that there must be at least 21 such members who live in the specified area, and there is now a requirement to involve local businesses and the local ward councillor(s).

The area designated must not include land which falls into a parished area. Local authority approval of a neighbourhood forum prevents any other group being similarly designated for a period of 5 years. However, the local authority can amend the neighbourhood area boundary and subsequently amend this again at any time, regardless of the status of the Neighbourhood Plan.

3. The Neighbourhood Plan is developed by the community, but the local authority is required to cooperate with its preparation. It is submitted to the local authority accompanied either as a draft **neighbourhood development plan** (NDP) or draft **neighbourhood development order** (NDO).
4. The local authority may decline the draft plan if it includes '**excluded development**', or is the same or similar to a proposal that has failed in the previous two years with no change of planning context that would alter the assessment.
5. The local authority then appoints a suitably qualified person, agreed with the applicant, to act as an independent examiner. The local authority pays the costs of the **examination**, which will be through written representations unless the examiner considers it necessary for oral evidence to be heard on one or more of the issues.
6. The examiner approves or rejects the application on criteria which include the following:
 - Whether **the referendum area** should be the neighbourhood area or needs extending
 - Whether the proposal is '**in general conformity with the strategic policies in the development plan for the area**'
 - Meets conditions that may apply in terms of sustainable development (to be defined in the **National Policy Planning Framework**).
7. The examiner can recommend modifications so that it meets the basic conditions laid out above, and can then recommend it is submitted to a referendum.
8. The local authority can decline the order at this stage, but on strictly limited grounds, and may refer the relevant issues back for a second examination.
9. The local authority, if it accepts the verdict of the examiner, must then arrange and pay for a **referendum** in the area as originally defined or modified by the examiner, but can further extend the referendum area if they wish.
10. If the proposal achieves support from more than 50% of the vote at the referendum, the local authority makes a **neighbourhood development plan or order**. In the case of an order, any proposed development that is consistent does not need to apply for full planning permission, though the NDO itself defines who can give permission and what conditions might be applied.

Update for Wootton Bassett & Cricklade Area Board

Update from	Wootton Bassett Chamber of Commerce
Date of Area Board Meeting	Wednesday 12 October 2011
Headlines	

- Royal Wootton Bassett

- High Street Survey

Projects

- 16th October 2011 Wootton Bassett receives Letters of Patent to become Royal : WB Chamber of Commerce has been working with the Town Council to supply memorabilia to local shops and retailers for sale, which will include a donation for the upkeep of the War Memorial in the High Street. Various items including keyrings, fridge magnets, pens, pencils, mugs, pin badges will be available from various outlets including : Post Office Guelder Rose Dandelion Church Croft The Town Hall Tea Rooms Occasions
- Survey of local residents will take place by WB COC committee members on Saturday 8th October and Wednesday 12th October
- Wootton Bassett Chamber Business Plan – this details of what we have achieved so far this year, and what we are going to do are attached

Future Events/Dates for the diary

- 8th & 12th October High Street survey by Town Hall : everyone welcome to complete survey on what they want from their high street, and enter into a prize draw to win Sunday lunch for 4 at The Wiltshire Golf Club, the survey will also be available online shortly
- 26th October Homeworkers Drop-In at the Church Croft : This will be a special meeting to raise money for Macmillan Cancer Support, so all businesses welcome to come for coffee and cake between 12.30 & 2pm
- 30th November Homeworkers Drop-In at the Church Croft : Coffee & networking for homeworkers, between 12.30 & 2 pm

For more information on all events and how to get involved visit : www.woottonbassett.biz
www.twitter.com/wbchamber
www.facebook.com/BuyBassett



What has the Chamber of Commerce achieved in 2011 & what's planned for the future?

Issues we've worked on include:

- **Buy Bassett Facebook page - www.facebook.com/BuyBassett**
Designed to encourage local trading and promote the variety of businesses which Wootton Bassett has to offer, this is proving to be a success with over 160 followers already and more than 80 notices posted.
- **Twitter - www.twitter.com/wbchamber**
We post regular business news and keep up-to-date with all the latest from following other local groups. We've posted 562 Tweets since opening our account, and currently have over 160 followers ranging from small to large businesses, and interested individuals.
- **Press Releases/Media Coverage**
We've sent 17 news releases, some of which we have written on behalf of our members. These have resulted in over 25 mentions in the local newspapers. We also recently negotiated discounted advertising rates in the Link magazine for a page promoting Wootton Bassett businesses.

• Events

Already organised in 2011:

- 6 lunches with speakers
- 1 Italian evening
- New Business Competition
- 7 homeworkers meetings

Still to come this year:

- 2 social evenings
- Lunch with speaker
- Bank of England breakfast
- 3 homeworkers meetings
- Christmas lunch

• And Also..

We email a monthly newsletter and regularly update our website with business news from around the area.

Plans for the coming months:

- **The Chamber recognises the importance, significance, and challenges of the year ahead for Wootton Bassett businesses. Our committee, which is made up of enthusiastic volunteers from various local businesses, has agreed to concentrate on the following focus and activities over the next 12 months:**
- **The Royal Title:** On Sunday 16th October Wootton Bassett is to be the first town in more than 100 years to receive the title of 'Royal'. The Chamber is working closely with the Town Council by facilitating the purchase of new Royal Wootton Bassett memorabilia which will be available for sale on the day.

- **RAF Lyneham:** The announcement that RAF Lyneham will become a Defence Training Centre does not conclude the work we have already put into this subject. We will continue to engage with and represent local businesses at the Lyneham Steering Group to ensure our business community is well placed to take advantage of opportunities which may arise.
- **The High Street:** Mary Portas is carrying out a government-backed review aimed at halting the 'decline of the High Street'. The Chamber believe that 'Customers are King' and are keen to ensure residents and businesses in our town are given the chance to have their say on what they want from their High Street. We are planning a series of face to face and electronic surveys asking customers what they want in order to provide feedback to local businesses.
- **The Olympics:** The torch will travel through Wiltshire and we will be organising events in celebration of the games.
- **Member Services:** Bringing services to members using skills within our membership, such as free training and surgeries which help each other to grow and improve our businesses.
- **Liaison with Local Groups:** Continuing to work closely with the Town Council and other local groups, and representing the membership at the Community Forum, Area Boards, Community Council, Christmas Lights Meetings, Diamond Jubilee Events Meetings, Council Meetings and so on.
- **Wessex:** We will continue to raise issues and benefit from our membership of the Wessex Association of Chambers of Commerce, which gives us a stronger voice at Wiltshire Council level. Wessex also enables us to obtain an insight into challenges and news from other towns in North and West Wiltshire.

For those of you that are members, Thank You for your support.

For those interested in becoming a member, getting involved with any of these topics, or with ideas you think we should hear, please feel free to contact us.

Tel: 01793 323103 or email secretary@woottonbassett.biz

Wiltshire Council

ITEM 8(i)

Wootton Bassett and Cricklade Area Board
Wednesday 12 October 2011

Community Area Transport Group

1. Purpose of the Report

To request a decision is made by the Area Board to spend the delegated transport budget.

2. Background

The Community Area Transport Group has been allocated the sum of £14,205 for locally agreed priorities. Following the allocation of the budget to expenditure in Lyneham and Cross Lanes at the Area Board on 1st December 2010, £2,472 remains to be allocated to the Community Area

3. Implications of not making a decision

If the Area Board is unable to commit to the proposed projects the funds may be utilised in another area.

4. Recommendations

To agree to the part funding of White Village gates at Broad Town – the total cost of which is £2927.98. The Contribution from the Area Board delegated budget is £1436.99

To agree to the part funding of White Village gates at Lydiard Millicent - the total cost of which is £1286. The contribution from the Area Board Delegated budget is of £1,000.

It is recommended that the Area Board agree that the delegated budget is used for the above purpose.

Report Author: (Alison Sullivan – Community Area Manager)
Tel No: 07917 721371, E-Mail: alison.sullivan@wiltshire.gov.uk

Appendices:

1. Report from Broad Town
2. Cost projection from Broad Town
3. Site plans from Broad Town
4. Report from Lydiard Millicent

Broad Town - Road Marking and Village Identity Gates Project.

Broad Town is situated on the former B4041. This important through route takes traffic from the A 361 to Wootton Bassett and the M4. During rush hours and other busy times the volume of traffic is considerable. Broad Town also lies at the bottom of a steep hill (12%) on which the present 30mph speed limit starts and continues part way northwards through the village. There is an increase to 40mph for some 200m before reverting to the national speed limit, whereby the road continues at national speed limit to Wootton Bassett

The problem the village faces is one of a significant number of vehicles exceeding the speed limits through the village. For those travelling north heavy braking is required coming down the hill before the restriction and for those going south, speed is often increased to provide momentum going up the hill. Broad Town is particularly vulnerable to speeding traffic. There is currently no off road parking outside the school and the fast moving traffic poses risk to those attending particularly at the beginning and end of the school day and during specific school activities.

A recent metrocount has identified the underlying speeding issue, so much so that the village has recently introduced Community Speedwatch and the police mount regular speed checks.

The recently completed and adopted Parish Plan showed speeding vehicles to be of great concern to villagers. A major concern of parish residents is the speed of the traffic along Broad Town Road and the consequential risk of accidents. 171 of respondents felt better traffic control measures were necessary and those receiving the greatest support were, in order:

- speed activated signs
- 20mph limit by school
- speed limits painted on the road
- extended 30mph zones

The Parish Council have therefore identified several objectives to improve road safety.



- 1) Provide village identity gates at the North and South ends of the village.

- 2) Extend the present 30mph speed limit throughout the village and the margins beyond.
- 3) A 40mph speed limit on the road between Broad Town and Wootton Bassett.
- 4) A 20mph speed restriction outside the school.

In order to move towards achieving these objectives a meeting took place recently between Martin Rose of Wiltshire Highways and the chairman of Broad Town Parish Council. The purpose of the meeting was to understand Wiltshire Council's requirements for the fitting of identity gates.

During the site survey carried out it was pointed out by Martin Rose that it would be appropriate to reinforce the 30mph limit through the village by way of road markings at the same point as the 30mph limit signs (as identified in the Parish Plan). In addition Martin felt that advance warning of the 30mph limit, which at present is not provided, is essential.

A scheme has now been put forward to the Parish Council by Wiltshire Highways for consideration. The scheme comprises

- 1) Village identity gates at both ends of the village.
- 2) "SLOW" markings on the road at 30m intervals before the present 30mph and 40mph restriction signs.
- 3) 30mph painted road marking adjacent to the present 30mph repeater signs running both North and South through the village.

In addition Martin Rose has recommended additional measures comprising of "gate" style road markings on the south side of the village to complement the marking recently installed as part of the Safe Routes to Schools initiative. Martin has indicated that these measures will be incorporated into Wiltshire Highway's budget and programme of works for next year and are therefore not included in this proposal.

The Parish Council have considered the costs for the scheme put forward by Wiltshire Council and believes that it is right to accept the recommendations made and go ahead with the proposals.

At present the Parish Council does not have sufficient funds for the works and is asking the Highways Group for a contribution of fifty per cent of the total scheme cost. The amount requested is £1464.00. We envisage twenty five per cent of the

costs will be provided by the Parish Council, with the remainder of the funds will be raised in the village by way of fund raising events in which local people can participate and feel they are also making a contribution to this scheme and realise the ambitions of the Parish Plan.

The Parish Council feel that this approach to the funding of road safety schemes provides a way forward for many schemes that may otherwise not go ahead. The scheme will provide considerable benefit for the village i.e reduced traffic speed and noise at minimal cost. It will also provide a clear demonstration of local representatives and organisations working in partnership, and show Wiltshire Council's and the Parish Councils commitment to both road safety in the village and the implementation of the actions arising from the Parish Plan.

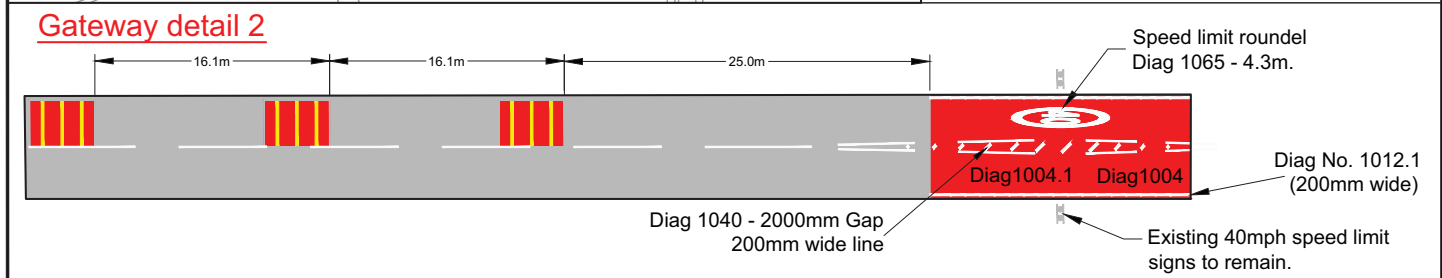
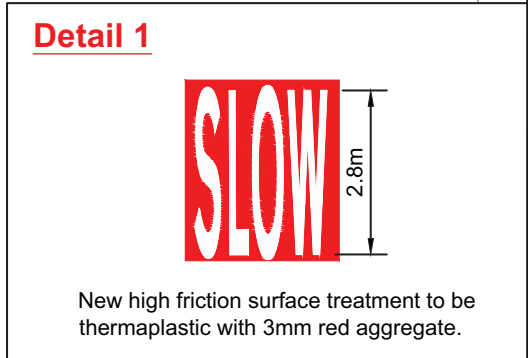
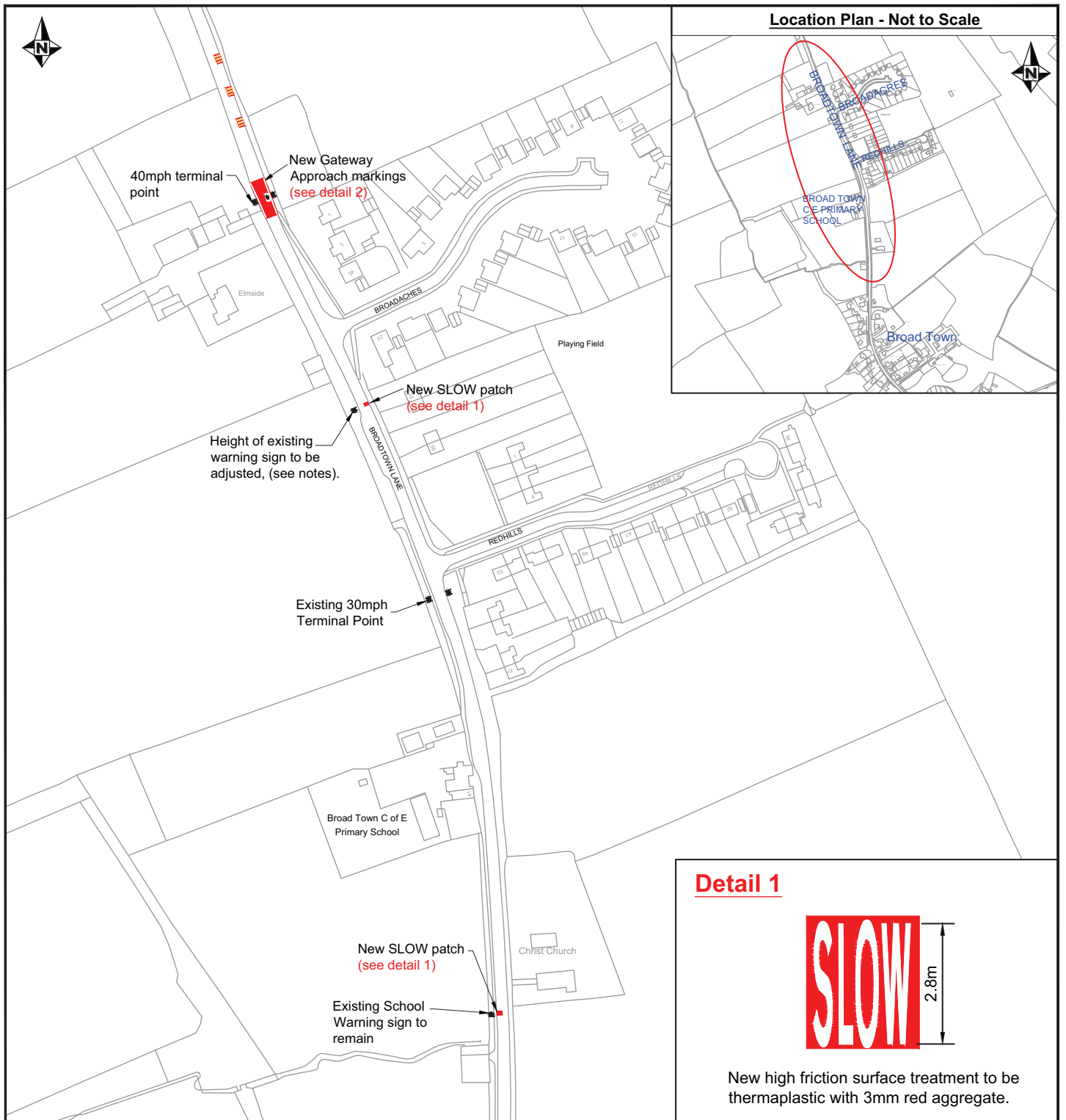
We very much hope you are able to go our proposals your full consideration.

Full details of Wiltshire Highways proposals are attached.

Broad Town - Road Marking and Village Identity Gates Project

Project Costs

	Item Cost	Number Required	Total Item Cost
White Village Gates	£ 419.00	4.00	£ 1,676.00
Installation of White Gates	£ 200.00	4.00	£ 800.00
"30mph" painted roundels	£ 47.97	6.00	£ 287.82
"SLOW" painted markings	£ 41.04	4.00	£ 164.16
Total project cost			£ 2,927.98
Contribution by Area Board 50%			£ 1,463.99
Contribution by fundraising activities			£ 732.00
Contribution from Parish Council			£ 732.00



NOTES:

Existing warning sign and back to back speed limit signs to be removed and set aside for reuse, existing sign posts to be removed and tipped. Warning sign to be erected on 2 number new sign posts with 1.6m head clearance.

All road markings are to be in accordance with 'Statutory Instrument No 3113: The Traffic Signs Regulations and General Directions 2002'.

All works to be constructed in accordance with the Wiltshire Council's Design Guides, the Department of Transport Specification for Highway Works as amended and the requirements of the Wiltshire Council Highways Maintenance and Improvement Works Contract.

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REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION	

Wiltshire Council
Where everybody matters

M J Boden, TD, MBA, LLB (Hons)
Corporate Director
Department of Neighbourhood and Planning
Bythesea Road, Trowbridge, Wiltshire, BA14 8JD

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Wiltshire Council (100049050) 2010

PROJECT:	
Taking Action on School Journeys Broad Town Primary School Broad Town	
DRAWING TITLE:	
Signing and Lining Detailed Design	
SCALES:	Not To Scale
DRAWING No:	2009-002/D006,0
FILE REF:	I:\reg\transport\team\curperts\hemes\2004-002\02sign\006.dwg

LYDIARD MILLICENT PARISH COUNCIL

www.lydiard-millicent.org.uk

CHAIRMAN
T.H. Pepperall,
66, Chestnut Springs,
Lydiard Millicent,
Swindon,
Wiltshire, SN5 3NB.
Tel. 01793 770734.

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Tel. 01793 770786.

CLERK
Mrs R. Leckie,
5, Lulworth Road,
Morden,
Swindon,
Wiltshire,SN25 3HF.
Tel. 01793 347508.

Ms Alison Sullivan,
WB&C Area Board Manager,
Wiltshire Council,
Chippenham.
25th August 2011.

Dear Alison,

Issue 1771 – Holborn Corner, Lydiard Millicent.

We were delighted that the above Issue was proposed, at the Working Group meeting on 11th August, to be included in the current year’s project list.

Admittedly, we had originally sought the Gateway Treatment, but were happy to accept the cheaper White Gate calming measures, which could be afforded from this year’s budget, with a small contribution of the excess of around £250 to come from this Parish Council.

Please confirm this figure, for approval at Parish Council.

Traffic continues to drive much too fast around the corner, and there have been many incidents involving wing mirrors etc, and a wall was very recently knocked down again.

The problem was discussed and progressed after a meeting with Mr Feist in October 2009, when the Gateway Treatment was proposed.

The last traffic count during 2009 showed 16,565 vehicles in 7 days.

We would like the gates as close as possible to the bend, as from the big tree in the northern hedge, we have begun a roadside mown footpath towards Swindon.

We have estimated the cost of the calming from Martin Rose’s figures on the Broad Town PC papers, as we could not find relevant costs on the WC Highway Guide. They are as follows:

White Village Gates with round 30mph	<u>2@£419.00</u>	£ 838.00
White Gates installation	<u>2@£200.00</u>	£ 400.00
30mph roundel		£ 48.00
Total		<u>£1,286.00</u>
Remaining Highway funding		Est <u>£1,000.00+</u>
Contribution from LMPC		Est <u>£ 286.00</u>

There is already a SLOW sign close to the Lydiard Millicent sign - we believe the Roundel will help reinforce the White Gates calming, if you agree. The SLOW sign approaching the bend from the village needs re-marking, which could perhaps be done at the same time.

Please let us know if you require any further details, or if we can help by, for example, meeting your Highway engineer on site to discuss any aspect of the installation.

T.H. Pepperall, Chairman.

Cricklade and area Shadow Community Operations Board

Community Campus Proposal

12th October 2011

Ruth Szybiak
Chair, Cricklade Shadow Community Operations Board

Wiltshire Council
Where everybody matters

Cricklade and Area SCOB Community Campus

The purpose of this presentation is to:

- Share the results of the first round consultation which took place during August/September 2011
- Outline proposals from the Cricklade Shadow Community Operations Board (SCOB), for consideration by the Area Board
- Seek approval to move forward with the next phase of working on possibilities and enlisting input by a second round of consultation with the local communities, local groups and all stakeholders.

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Background

- The SCOB was formed at Area Board meeting of 25th May 2011 and held its first meeting on 26th May 2011. The aims of the SCOB are to widely and fairly consult with the community to establish the service requirements and provide proposals under the Campus Delivery Program that are effective and feasible for the long term.
- It was decided to formulate a questionnaire to be delivered as broadly as possible to Cricklade and surrounding areas. Approximately 1800 questionnaires were circulated to households within Cricklade, local Groups were identified for personal face to face meetings with SCOB members and a circa 12% response rate was achieved.

Questionnaire

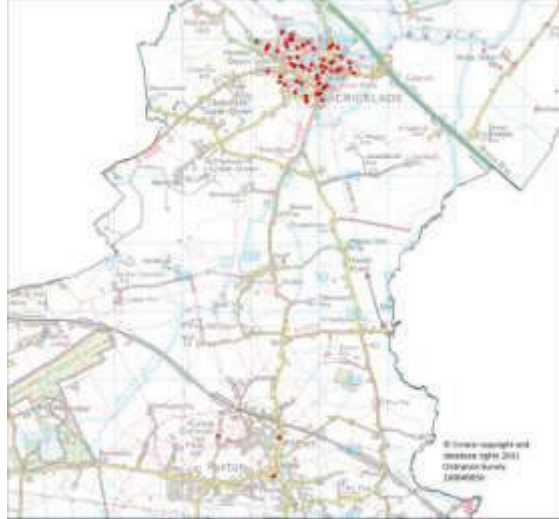
The local magazine (Cricklade Chronicle) was used as the major vehicle of delivery.

Paper copies were available at main centres in Cricklade and surrounding Parishes and the it was possible to submit input via the Wiltshire Internet facilities.

All surrounding Parish Councils were written to and asked to give input and publicise the exercise

Postcode Location Responses

(not by numbers of responses)



Initial Consultation Responses Main Findings

59 % in favour of the Campus idea

With input from the community it is fair to say the % reflects uncertainty of location and strong opposition to moving all services out of Cricklade Town Centre - with concerns about loss of existing facilities, affect to High Street businesses, and cost of project.

Initial Consultation Responses Main Findings

- 88% want to be able to walk to facilities
- 47% wanted public bus service, this is a particularly important item for the outlying parishes if they are to use the Campus
- To enable use of the services 75% felt opening times were important along with cost of sessions and free car parking.
- There was a fair age distribution of returns and representative responses by sex, ethnicity, disability.

Age Distribution of Returns

under 24 yrs	9%
25-39 yrs	10%
40-59 yrs	35%
60-74 yrs	30%
75+ yrs	16%

Initial Consultation Responses Key Findings

Based on the initial community feedback we believe the community would prefer and feel strongly about:

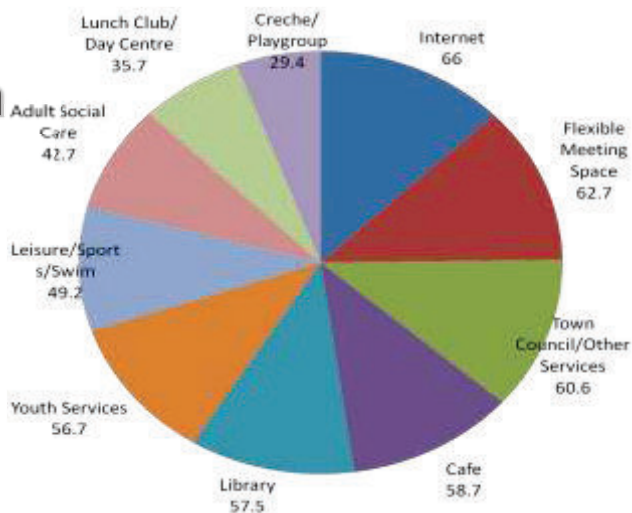
A split site Campus, with services outlined on next slide, also

- Very accessible buildings within easy walking distance for all age groups
- Bus services reviewed to allow outlying areas to make use of the Campus facilities
- Convenient opening times and affordable cost of services
- Provision of services from Police, Citizens Advice, Job Centre, Tourist Information and Local Council

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Initial Consultation Responses Services Wanted

Net % preference (positive minus negative)



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Campus Options Considered and Discounted

Why?

Move all services to the current Leisure Centre – **we do not** recommend pursuing this option due to the level of negative feedback from the community to moving all services out of the Town Centre

A new and purpose built single facility near the centre of the town - **we do not** recommend pursuing this option due to the level of investment required which we believe would make this option unrealistic

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Campus Services Configuration

Based on community input and preferences we believe the following Services should be provided in a split Campus facility, both parts being fit for purpose

(A) Leisure Centre (B) Ockwells OR Police Station

Facility A – Leisure, Sports, Youth, Playgroup/Creche

Facility B – Library, Police, Tourist Information, CAB, Local Services, Wiltshire Council Services

Facility A and B – Internet, Flexible Indoor Space, Cafe

Adult Social Care and Day Centre provision to be reviewed and understood better before recommendation.

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Proposed Next Steps

A request for the Area Board to receive and note this update and approve the following.

- Allow the SCOB and Wiltshire Council Officers to explore the potential options in more detail.
- Approve a second round of consultation which would include Cricklade and surrounding areas, both individuals and stakeholder organisations, e.g. Cricklade Town Council
- Allow the exploration of other funding streams
- Allow the SCOB to retain the option of exploring other proposals that may emerge from the ongoing process.

It is expected the finding of the next stage of this process and the second round consultation results will be available for January 2012 and we would ask that they be received by the Area Board at this time.

Thank you for Listening

Wiltshire Council
Where everybody matters

WILTSHIRE COUNCIL

WOOTTON BASSETT & CRICKLADE AREA BOARD
12 OCTOBER 2011

COMMUNITY ASSET TRANSFER**Redhills Playing Field, Broad Town****Executive Summary**

This report deals with an application for the transfer of the Redhills Playing Field, Broad Town to be transferred to Broad Town Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Broad Town Parish Council for the transfer of the Redhills Playing Field, Broad Town. The applicants' proposal is set out at Appendix 2

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer.

Alison Sullivan

Wootton Bassett & Cricklade Community Area Manager

COMMUNITY ASSET TRANSFER

Redhills Playing Field, Broad Town

Purpose of Report

1. The Area Board is asked to consider an application submitted by Broad Town Parish Council for the transfer of the Redhills Playing Field, Broad Town (see plan attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Broad Town Parish Council is attached at Appendix 2 and relates to the transfer of the Redhills Playing Field for community recreation.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllr Groom, the local member, has been apprised.

The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The property has been held under licence by Broad Town Parish Council, which has looked after the land since 1988.
 - 9.2 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.3 The land has no value other than as amenity land and Broad Town Parish Council will continue to maintain the area. Therefore, financial implications are limited to the loss of the small licence fee payment previously paid by Broad Town Parish Council.

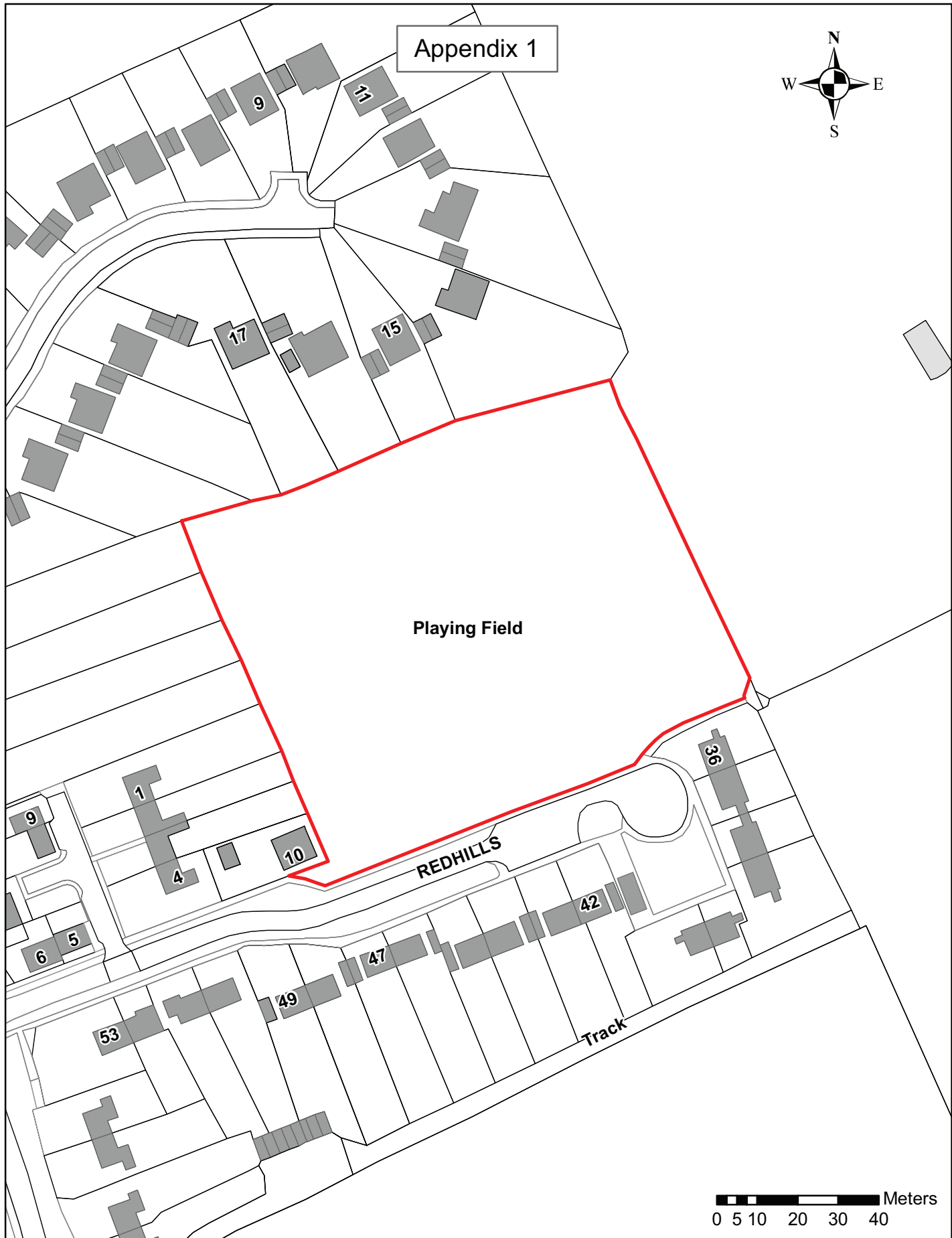
Recommendation

10. To approve the transfer.

Alison Sullivan

Wootton Bassett & Cricklade Community Area Manager

Appendix 1



0 5 10 20 30 40 Meters

Title: Broad Town Redhills Playing Field		Crown copyright and database rights 2011 Ordnance Survey 100049050	
Date:	September 2011	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100	 Where everybody matters
Scale:	1:1250		
-	-		

WILTSHIRE COUNCIL

WOOTTON BASSETT & CRICKLADE AREA BOARD
12 OCTOBER 2011

COMMUNITY ASSET TRANSFER**Six Plots of Land at Wootton Bassett****Executive Summary**

This report deals with an application for the transfer of six areas of land at Wootton Bassett to be transferred to Wootton Bassett Town Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Wootton Bassett Town Council for the transfer of six areas of land in Wootton Bassett.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer.

Alison Sullivan

Wootton Bassett & Cricklade Community Area Manager

WILTSHIRE COUNCIL

**WOOTTON BASSETT & CRICKLADE AREA BOARD
12 OCTOBER 2011**

COMMUNITY ASSET TRANSFER

Six Plots of Land at Wootton Bassett

Purpose of Report

1. The Area Board is asked to consider an application submitted by Wootton Bassett Town Council for the transfer of six areas of land at Wootton Bassett (see plans attached at Appendices 1-6).

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Wootton Bassett Town Council relates to the transfer of four parcels of land originally leased from North Wiltshire District Council (NWDC) and two originally leased from Wiltshire County Council (WCC). The sites formerly leased from NWDC are Old Court, Showfield and Longfellow Crescent play areas and land at Hunts Mill Road. The areas formerly leased from WCC are land at the junction of Station Road and Noremarsch Road and land at the junction of Swindon Road and Stoneover Lane.

7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the application. Cllrs Groom, Doyle and Roberts, the local members, have been apprised.

The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 Wootton Bassett Town Council has maintained all of these parcels of land for many years.
 - 9.2 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.3 The land has no value other than as amenity land and Wootton Bassett Town Council will continue to maintain it. Therefore, there are no financial implications.
 - 9.4 The three play areas are designated as public open space and the disposals will have to be advertised in the local paper for two weeks.

Recommendation

10. To approve the transfer.

Alison Sullivan

Wootton Bassett & Cricklade Community Area Manager

Appendix 3

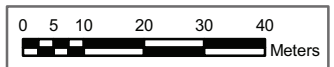


Fourways

94.2m

HUNTS MILL ROAD

Drain



Title:

Land at Hunts Mill Road Wootton Bassett

Crown copyright and
database rights 2011
Ordnance Survey 100049050

Date:

September 2011

Scale:

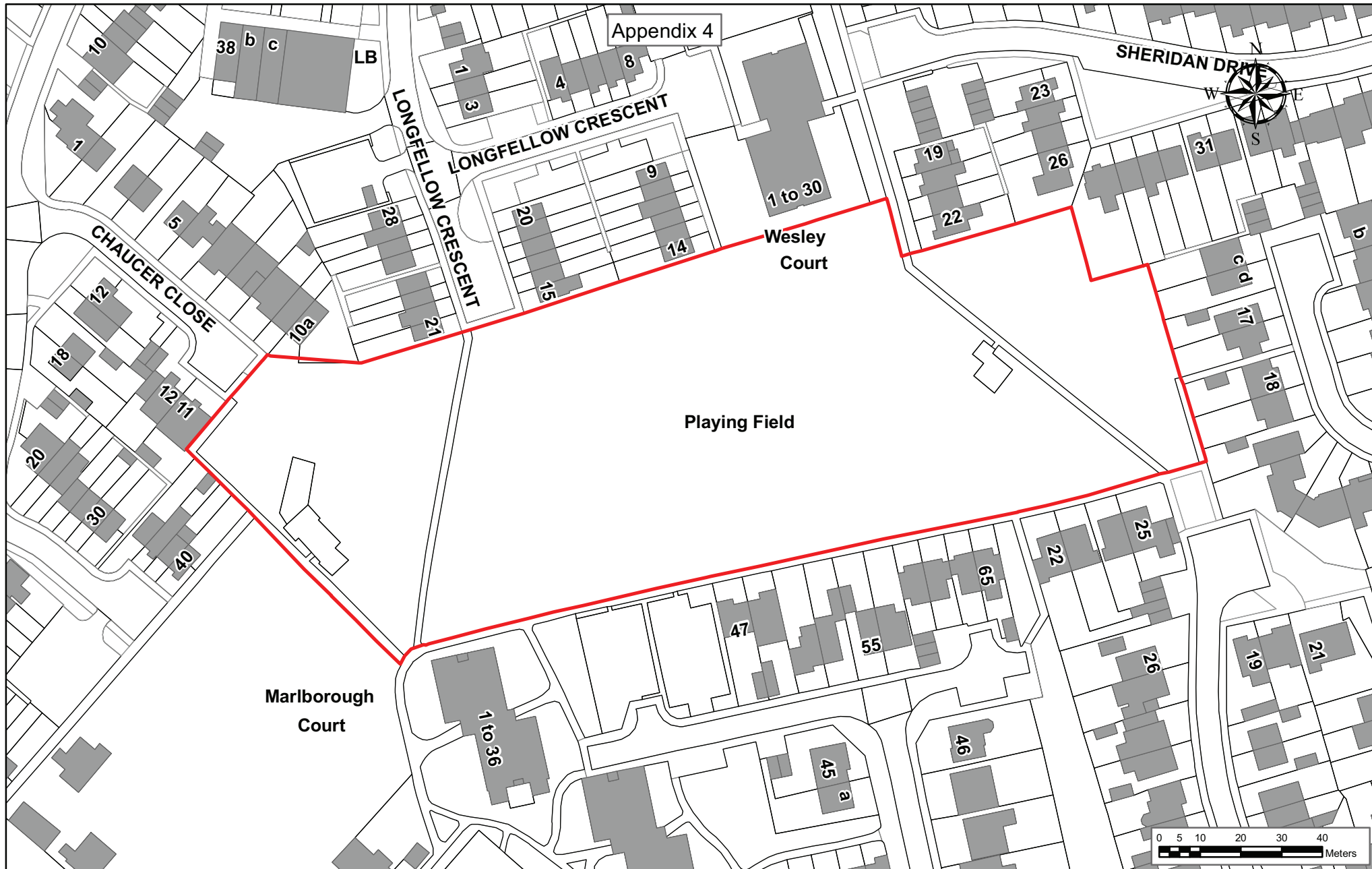
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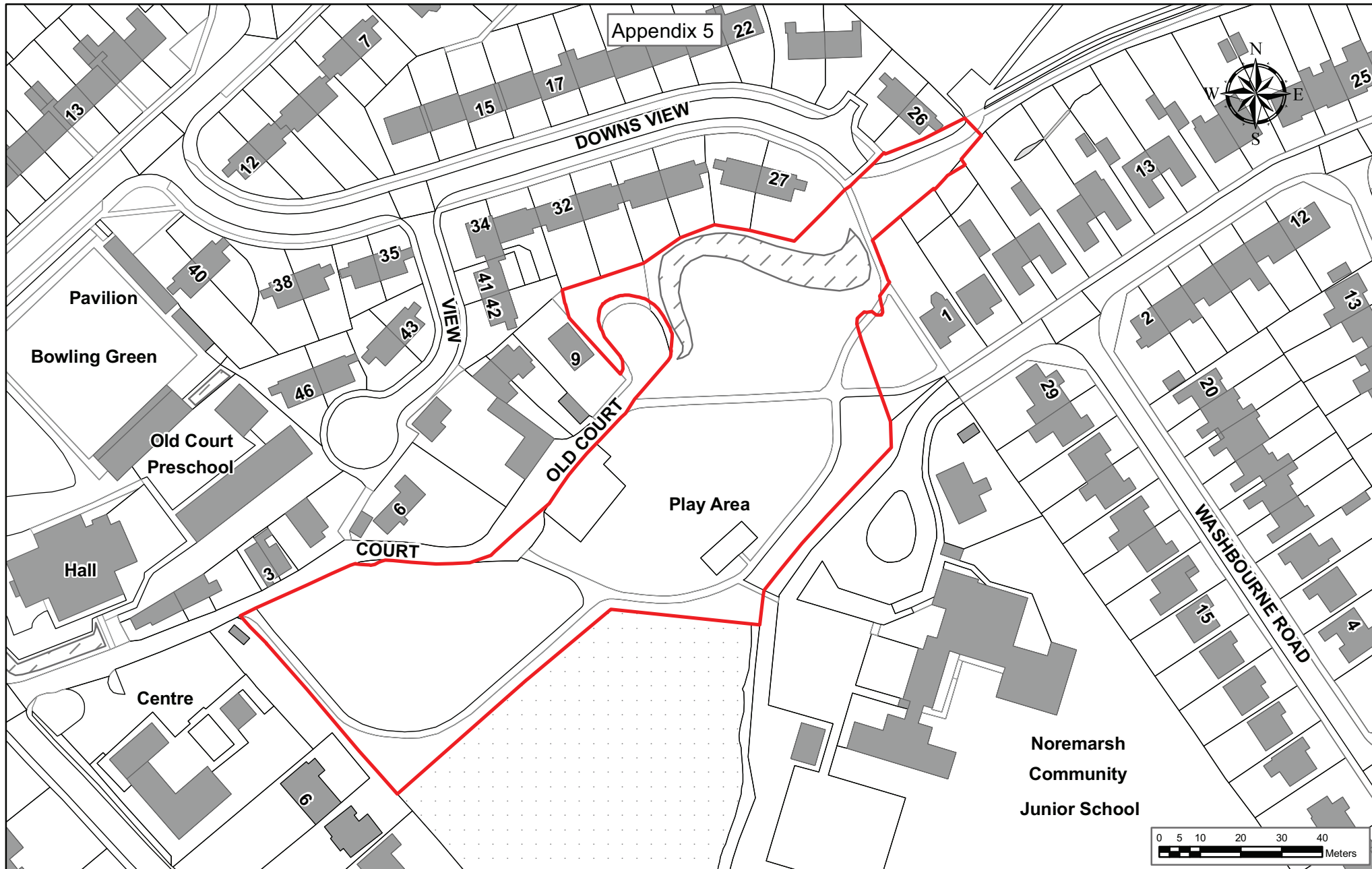
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Dr Carlton Brand BA MSc EngD
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Wiltshire Council
Where everybody matters

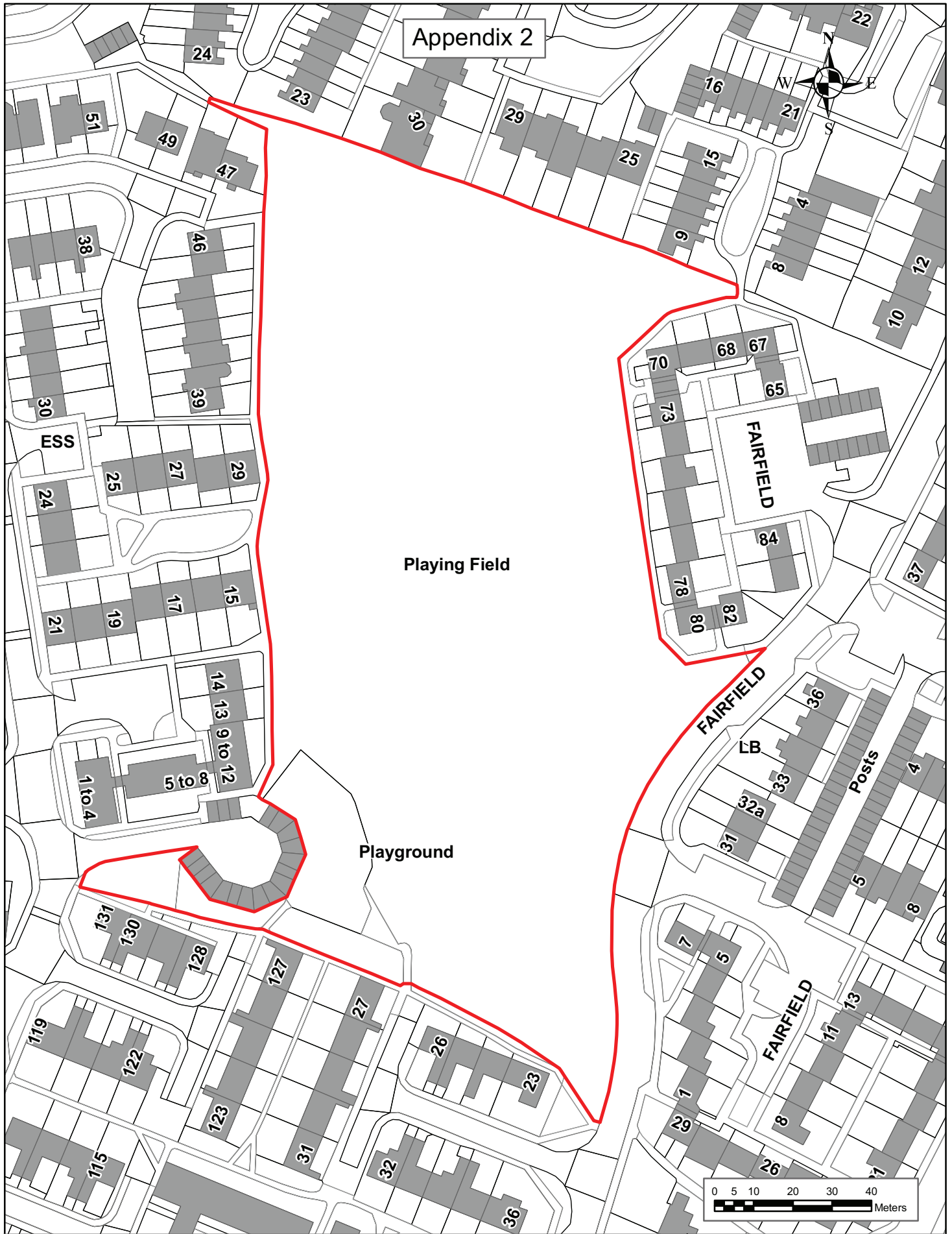


Date:	September 2011	Title:	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100	Crown copyright and database rights 2011 Ordnance Survey 100049050	 Where everybody matters
Scale:	1/1250	Play Area of Longfellow Crescent, Wootton Bassett			
-	-				



Date:	September 2011	Title:	Land at Old Court Wootton Bassett	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100	Crown copyright and database rights 2011 Ordnance Survey 100049050	 Where everybody matters
Scale:	1/1250					
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Appendix 2



Title:

Land in Showfield Wootton Bassett

Crown copyright and
database rights 2011
Ordnance Survey 100049050

Date: September 2011

Scale: 1:1250

Drawing No:

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Appendix 6



112.5m

108.5m

107.6m

104.9m



GP

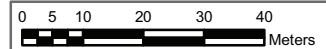
Brookfields Gas

Court House

The Brambles

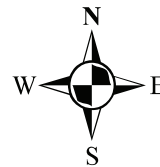
PH

Works



Date:	September 2011	Title: Land at Station Road/Normarsh Road Wootton Bassett	Dr Carlton Brand BA MSc EngD Corporate Director, Resources Telephone 0300 456 0100	Crown copyright and database rights 2011 Ordnance Survey 100049050	 Where everybody matters
Scale:	1/1250				
-	-				

Appendix 1



ETL

128.9m

128.9m

Reddings

Meadows

Farthings

Windmills

MS

A 3102

GP

39

1

4

7

12

ESS

13

Ryelands

AVENUE

Trees
Springfield

TCB

ED Bdy

CHURCHILL CLOSE

5

6

Pond

Title:

Wootton Bassett Swindon Road/Stoneover Lane

Crown copyright and
database rights 2011
Ordnance Survey 100049050

Date:

September 2011

Scale:

1:1250

Dr Carlton Brand BA MSc EngD
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Where everybody matters

WILTSHIRE COUNCIL

Wootton Bassett and Cricklade Area Board
12 OCTOBER 2011

COMMUNITY ASSET TRANSFER**Executive Summary**

This report deals with an application for the transfer of land adjacent to hall which is situated in Bushton to Clyffe Pypard Parish council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Clyffe Pypard Parish Council for the transfer of land adjacent to hall in Bushton located at Smiths farm Bushton, adjacent to Village Hall (see map attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

The Area Board is recommended to

- 1) Approve the transfer subject to the following conditions

** this selection will depend on the advice of SPS - disposal of strategic assets will require Cabinet approval, disposal of non-strategic assets is delegated to the Area Board. SPS will provide conditions.*

Alison Sullivan
Wootton Bassett and Cricklade Community Area Manager

WILTSHIRE COUNCIL

**Wootton Bassett and Cricklade AREA BOARD
12 OCTOBER 2011**

COMMUNITY ASSET TRANSFER

Purpose of Report

1. The Area Board is asked to consider an application submitted by Clyffe Pypard Parish council for the transfer of land adjacent to its village hall in Bushton located adjacent to Smiths farm Bushton, (see map attached at Appendix) . The applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Clyffe Pypard Parish council is attached at Appendix 2 and relates to the transfer of Land adjacent to the village hall in Bushton located at Smiths farm Bushton.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services. Local consultation has been undertaken by the applicant in

accordance with the application checklist and the outcome of the consultation is included within the application.

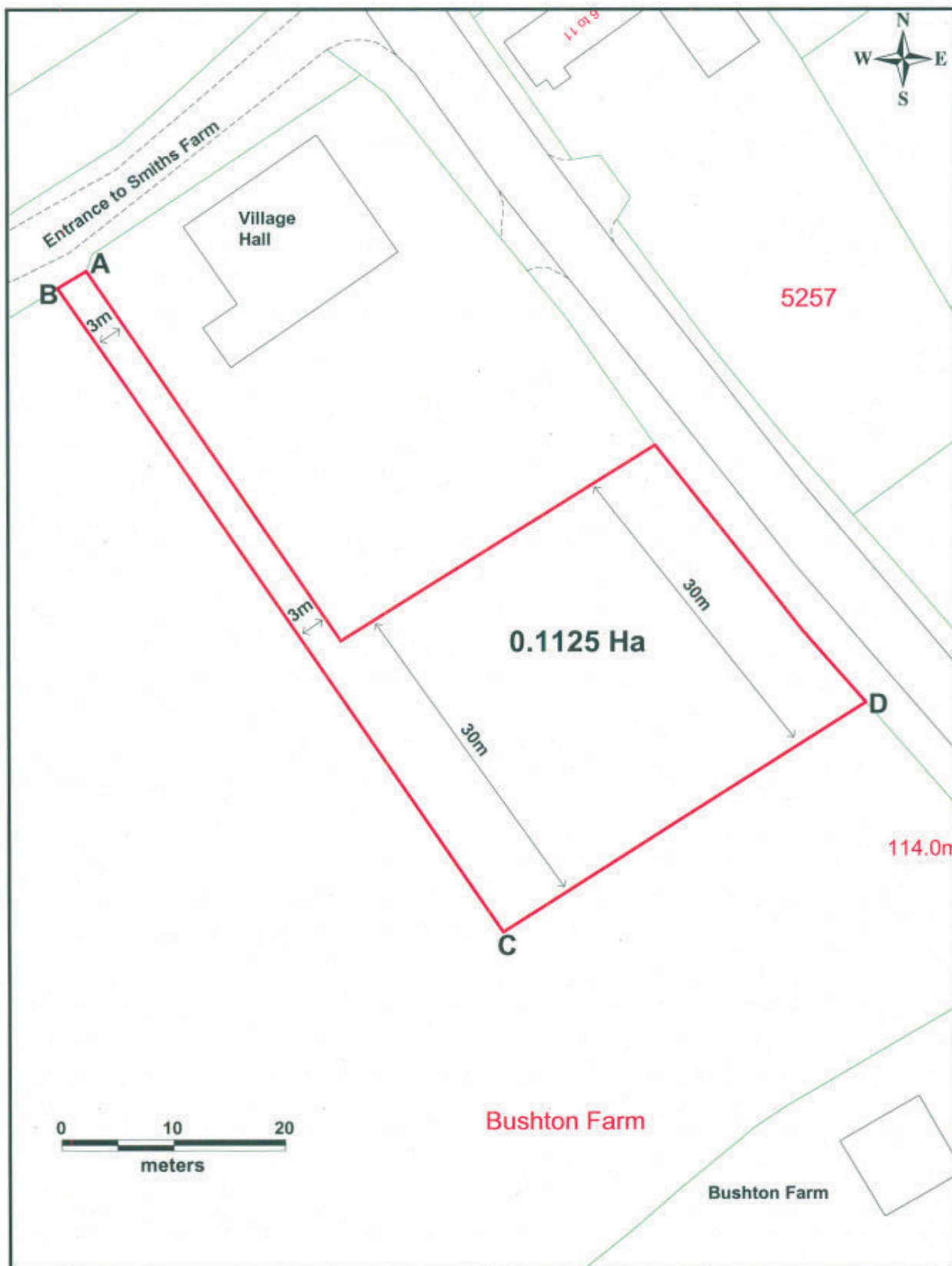
The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
10. The land required for this project forms part of the Council's Rural Estate and has been securely let to one of its Tenants for several years. This tenant has kindly agreed to relinquish this land from his secure tenancy to facilitate this transfer providing that the land is used for community use only
11. A report on title is provided in Appendix
12. **Main issues for consideration by the Area Board**
13. We are informed by the applicant that there is strong local demand and support for this project to proceed.

Recommendation

14. Having carefully considered the application and the views of Council officers, the Area Board is invited to
 - 1) Approve the transfer

Alison Sullivan
Wootton Bassett and Cricklade Community Area Manager



Title: Land at Smiths Farm, Bushton, adjacent to Village Hall

Date: 10/07/2007
 Scale: 1:500

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Wiltshire
 COUNTY COUNCIL
 ENVIRONMENTAL SERVICES

Area Board Project/Councillor Initiative	
1. What is the project?	
	Wootton Bassett Royal Event
2. Where is the project taking place?	
	High Street, Wootton Bassett, Wiltshire
3. When will the project take place?	
	16 th October 2011
4. Please outline:	
	<ul style="list-style-type: none"> • Community benefits • Evidence of need • Links to Community Plan • Community Issue
	<p>Community Benefits:</p> <p>Community Issue:</p> <p>Wootton Bassett is the first town in over 100 years to receive a Royal title and first of those to have it Royally presented. The Wootton Bassett Town Council, who must host the event, would like to share the day with as many people possible and to achieve these; there is a requirement for High Quality Staging, Marquees and Audio Visual System.</p>
5. What is the desired outcome/s of this project?	
	The ability to witness the historic occasion of Wootton Bassett Town name changing to Royal Wootton Bassett will be able to be witnessed by a much wider audience.
6. Who will Project Manage this project?	

Area Board Project/Councillor Initiative

Wootton Bassett Town Council along with help of an event management company.

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

Attached herewith is the quote from Event Management Company called Jarvis Woodhouse Events based in Thornbury, Bristol, who in turn sourced their suppliers competitively from the market.

8. Additional information in support of the project

I have submitted this project as a Councillor who represents areas outside of the town itself. The Town has received this recognition due to the involvement of not just the residents of Wootton Bassett, but many people coming from a much wider area, including many from my Lyneham Division. The majority of the costs of this day are being borne by the residents of Wootton Bassett, and I felt it would be apt for the wider community to contribute towards this.

I would suggest that the sum of £6,000 would be an appropriate sum for the Area Board to consider.

Royal Wootton Bassett Appreciation Event

Suggested Changes to Audio Visual & Marquee

Following discussions in meetings with the Town Council and involved parties, requested changes to the original proposal and additional items are suggested and quoted below.

These include:

- Changing the stage set up to have 3 open sides so the onstage guests can both view the parade, and address the people of Wootton Bassett. Ensure the stage has front access.
- Additional cameras to ensure the screens show more of the event, including further stage views, the reception in the library and more of the parade.
- Changing the layout of the big screens, as now the street will be fenced there are space restrictions.
- Changing the backstage marquee from a secure pre/post stage welcome area, to an area suitable for a formal reception for larger numbers with catering.
- Changing the production marquee to a different shaped behind Town Hall to clear room for Standard bearers next to stage.

Load in Schedule

Friday 14th October after 5pm:

Fencing for Staging & Marquee area in
Marquees & Staging delivered and build begin
Bunting Installed

Saturday 15th October:

Toilets installed
Marquee & Staging build
PA & Technical systems installed
Furniture delivery

Sunday 16th October AM:

Screens Installed
System Test

Sunday 16th October PM / Monday AM:

Screen removal
PA & Tech removal
Stage & Marquee removal
Bunting removal
Fencing of stage area removed

1. Staging and Audio Visual

Stage

6m x 4m covered stage
Front to street, three sides open
Rear steps
Flat set box to support plaque and curtains etc
Stage lecturn
Set of Front steps
10m stage barrier (not pedestrian barrier)

Sound

1 x 10kW EAW KF/BH853d Long Throw System (after VIP area)
1 x Yamaha M7CL 48-way mixing package
1 x 4-way on-stage monitor package
1 x 4-way Radio Microphone rack
1 x Media Playback Rack
1 x 10Kw EAW KF/850e PA system (VIP & Press)
1 x 10kW EAW KF/BH853d Long Throw System at relay screens
1 x Radio Relay Package

Camera Feed

Stage Area Cameras x 4

4 x HD Cameras c/w Tripods
1 x Panasonic MX70 Mix System
1 x Media Playback Rack c/w PC
2 x Camera operators
1 x Vision Mixer
4 x Camera operators

Library Camera x 1

1 x HD Camera c/w Tripod
1 x Camera Operator
1 x 300m cable link

High Street Camera within 50m of stage

1 x HD Camera c/w Tripod
1 x Camera Operator
1 x 100m cable link
1 x 2ft raised deck

Screens

- 1 x 10sqm Trailer Screen
6.2m length back of trailer to front of A-frame (trailer 4.825m long x 3.34m)
This screen positioned closer to the stage
- 2 x 7sqm Trailer Screen
6.2m length back of trailer to front of A-frame (trailer 4.825m long x 3.34m)
These screens positioned at two points further along the High Street
- 1 x Cabling Screen Package

Crew & Access

- 1 x Sound Engineer
- 1 x Stage Tech
- 1 x Vision Mixer
- 1 x General Technician
- 1 x Technical project manager (Friday, Saturday & Sunday)
- 1 x Build Crew x 3 days
- 1 x Cherry Picker Driver
- 1 x Groundsman

- 1 x Genie S85 Cherry Picker (85ft Articulated boom)
- 1 x Return Delivery
- 1 x Productions radios

Please note this takes into account bunting erection

Power

- 2 x 100kva Generator package for Main Stage (Runner/Standby)
- 1 x Return Transport, delivery and rigging

Total cost of above: £23,015

Internet Streaming

It is possible to broadcast the event in the highest quality in real time, live on the internet. There are a number of varying factors which hugely affect the cost, including:

- π Internet connection and infrastructure on location of event
- π Location Broadband upload speeds (kbps)
- π Live Hosting service
- π Number of expected viewers

Costs vary from £500 - £4,000, fully dependant on the above points. This needs to be explored further to provide an accurate quote.

2 Marquee

Main Reception Marquee

- 1 x 6m x 12m Clearspan Structure including:
 - Ivory pleated wall and ceiling linings
 - Level Cassette Flooring System
 - Carpet – Colour TBC by client
 - Two double entrance/exit doors with ramp access
 - Link onto Walkway Marquee

Lighting

- 2 x 32amp 3-phase Heater in Main Marquee
- 1 x LED uplighters and 4no Trackspot lighting in Main Marquee
- 1 x Ancillary Power Package in Main Marquee (to give up to 6no 13amp 4-ways)
- 1 x Provision for 4no 13amp Supplies for Catering
- 1 x Provision for 16amp Connection for VIP Toilet Trailer
- 1 x Associated cabling and distro
- 1 x Additional Generator
- 1 x Fuel Allowance

Production Marquee

- 1 x 3m x 12m Back of House Marquee
 - Suitable power & lighting

The production marquee is necessary for Audio Visual Engineering as the original 'under town hall' is no longer an option. Unless an alternative option is presented.

Marquee total **£3,975**

Notes:

Price and availability are correct at the time of print but are subject to change
All prices exclude VAT

WOOTTON BASSETT & CRICKLADE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Wednesday 30 November 2011	Wootton Bassett Memorial Hall	<p>Provisional: Focus on JSNA Launch Participatory Budgeting event Winter Highways Maintenance display (Helen Pickett – display only)</p> <p>Community Area Grants will be considered</p>	Councillor Stuart Wheeler (Campus Development and Culture – including Leisure, Sport and Libraries)
Wednesday 25 January 2012	Lyneham Primary School	<p>Provisional: Economy and Enterprise Theme Fortnightly Waste Collection Service Fees and Charges Policy</p> <p>Community Area Grants will be considered</p>	Councillor Toby Sturgis (Waste, Property, Environment and Development Control)

Wednesday 28 March 2012	Cricklade Town Hall	Provisional: Participatory Budgeting event Community Area Grants will be considered	Councillor John Noeken (Resources)
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Officer Contacts

Community Area Manager: Alison Sullivan (alison.sullivan@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Laurie Bell (laurie.bell@wiltshire.gov.uk)